

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

Strengthen government's ability to achieve results efficiently and effectively

A001 Accounting and Fiscal Services for Treasury and Trust Funds

The State Treasurer maintains a correct and current account of all monies received and disbursed, classified by fund or account, as well as agency level accounting for investments, distributions, and debt management activity. All cash activity is accounted for and electronically interfaced to the statewide Agency Financial Reporting System (AFRS). (State Treasurer's Service Account)

	FY 2006	FY 2007	Biennial Total
FTE's	15.2	13.7	14.5
GFS	\$0	\$0	\$0
Other	\$1,443,000	\$1,322,000	\$2,765,000
Total	\$1,443,000	\$1,322,000	\$2,765,000

Agency: 090 - Office of State Treasurer
Statewide Strategy: Provide state financial services and resources

Expected Results

Provide quality services.

Cash in-balance between the state accounting document records and treasury bank transactions.

OST is responsible for receiving and disbursing all public monies of the state not required by law to be managed by other state agencies. OST has no control over the volume of transactions; however, we do control the cash and treasury bank transactions. Our goal is to maintain, at least 95 percent of the time, a cash in-balance condition within two days of the close of business throughout the entire fiscal year. The results for FY 06 and FY 07 are expected to meet or exceed our goal.

A001 Accounting Services for Other Agencies

The Office of Financial Management (OFM) provides comprehensive, cost-effective accounting, budgeting, and payroll services to small agencies. Small Agency Client Services (SACS) serves as the fiscal officer, financial advisor, budget officer, and service coordinator for these agencies.

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	FY 2006	FY 2007	Biennial Total
FTE's	13.3	13.3	13.3
GFS	\$194,000	\$214,000	\$408,000
Other	\$0	\$0	\$0
Total	\$194,000	\$214,000	\$408,000

Agency: 105 - Office of Financial Management
Statewide Strategy: Provide state financial services and resources

Expected Results

Dollar and FTE staff savings for the state. Small agencies can focus their efforts on achieving their missions and goals. Maintain current clients who refer SACS to others.

A001 Acquisition Services

The Department of Information Services (DIS) provides a convenient, single source for state and local government agencies to acquire information technology products and services to meet their business needs. State and local governments can benefit from labor-saving support, informed recommendations, and collective purchasing power. Acquisition Services includes technology consulting, acquisition support, desktop leasing, and master contracts. (Data Processing Revolving Account-Nonappropriated)

	FY 2006	FY 2007	Biennial Total
FTE's	21.3	21.1	21.2
GFS	\$0	\$0	\$0
Other	\$10,257,000	\$10,325,000	\$20,582,000
Total	\$10,257,000	\$10,325,000	\$20,582,000

Agency: 155 - Department of Information Services
Statewide Strategy: Provide logistical support for government agencies

Expected Results

This activity supports technology purchases for over 500 state and local government organizations, Indian tribes, nonprofits, and public organizations. An output measure currently tracked and reported is aggregate sales per month.

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Department of Information Services Technology Brokering Service Business Volume (Dollars)				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	\$11,000		
	7th Qtr	\$16,480		
	6th Qtr	\$9,730		
	5th Qtr	\$10,740		
	4th Qtr	\$10,500	\$12,723	\$2,223
	3rd Qtr	\$15,700	\$13,785	\$(1,915)
	2nd Qtr	\$9,265	\$8,093	\$(1,172)
	1st Qtr	\$10,230	\$10,545	\$315
2003-05	8th Qtr	\$10,354	\$10,943	\$589
	7th Qtr	\$13,209	\$16,197	\$2,988
	6th Qtr	\$7,398	\$12,260	\$4,862
	5th Qtr	\$10,123	\$7,905	\$(2,218)
	4th Qtr	\$9,861	\$8,827	\$(1,034)
	3rd Qtr	\$12,580	\$14,623	\$2,043
	2nd Qtr	\$7,046	\$9,301	\$2,255
	1st Qtr	\$9,641	\$8,841	\$(800)
2001-03	8th Qtr	\$9,944	\$12,920	\$2,976
	7th Qtr	\$4,455	\$12,224	\$7,769
	6th Qtr	\$7,715	\$6,482	\$(1,233)
	5th Qtr	\$10,203	\$9,238	\$(965)
	4th Qtr	\$9,471	\$7,912	\$(1,559)
	3rd Qtr	\$10,910	\$7,778	\$(3,132)
	2nd Qtr	\$7,350	\$9,332	\$1,982
	1st Qtr	\$9,720	\$14,995	\$5,275
<i>Dollars in thousands</i>				

A001 Actuarial Analysis for Pensions and Investments

The Office of the State Actuary performs actuarial services for the Department of Retirement Systems; advises the Legislature and Governor regarding pension benefits, funding policies, and investment policies for the state retirement systems' assets; consults with the Legislature and Governor concerning determination of actuarial assumptions; prepares reports on each pension bill introduced in the Legislature; and provides such actuarial services to the Legislature as may be required.

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	FY 2006	FY 2007	Biennial Total
FTE's	11.5	11.5	11.5
GFS	\$0	\$0	\$0
Other	\$1,534,000	\$1,488,000	\$3,022,000
Total	\$1,534,000	\$1,488,000	\$3,022,000

Agency: 035 - Office of State Actuary**Statewide Strategy: Improve decision support for government decision makers****Expected Results**

The professional service activities performed by the Office of the State Actuary provide state retirement system plan sponsors, participants, administrators, and other state retirement system stakeholders with complete, accurate, and objective fiscal and policy analysis. These professional service activities provide retirement system stakeholders with the actuarial and policy analysis required for the prudent governance of the state retirement systems.

A011 Adjudication of State Employee Civil Service Appeals

The Washington Personnel Resources Board (WPRB) conducts hearings and decides the outcome of appeals of state agency actions brought by state civil service employees not covered by collective bargaining agreements. Actions include reduction in force, salary reduction, suspension, demotion, dismissal, disability separation, and alleged violation of state civil service law or merit system rules. The WPRB adjudicates position allocation appeals for represented and non-represented employees. (Department of Personnel Services Account-State)

	FY 2006	FY 2007	Biennial Total
FTE's	1.0	6.0	3.5
GFS	\$0	\$0	\$0
Other	\$156,000	\$739,000	\$895,000
Total	\$156,000	\$739,000	\$895,000

Agency: 111 - Department of Personnel**Statewide Strategy: Provide human resources support for government agencies****Expected Results**

Resolve 80 percent of employee appeals within 12 months.

Percentage of Personnel Resources Board appeals closed 12 months after date filed.

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Percentage of Personnel Resources Board decisions appealed to superior court.

A001 Adjudication of State Employee Civil Service Appeals

The Personnel Appeals Board conducts hearings and decides the outcome of state civil service employees' appeals of state agency actions, including reduction in force, salary reduction, suspension, demotion, dismissal, disability separation, position allocation, and alleged violation of State Civil Service Law or Merit System Rules. (Department of Personnel Services Account-State)

	FY 2006	FY 2007	Biennial Total
FTE's	11.0	0.0	5.5
GFS	\$0	\$0	\$0
Other	\$975,000	\$144,000	\$1,119,000
Total	\$975,000	\$144,000	\$1,119,000

Agency: 122 - Personnel Appeals Board**Statewide Strategy: Provide human resources support for government agencies****Expected Results**

This activity is transferred to the Department of Personnel effective July 1, 2006.

Percentage of appeals closed 12 Months after date filed.				
Biennium	Period	Target	Actual	Variance
2005-07	4th Qtr	85%		
2003-05	8th Qtr	85%	82.6%	(2.4)%
	4th Qtr	80%	81.7%	1.7%
2001-03	8th Qtr	80%	83.43%	3.43%
	4th Qtr	75%	82.35%	7.35%
Effective July 1, 2005 jurisdiction for most new appeals was transferred to the Personnel Resources Board per RCW 41.06.170.				

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Percentage of Board Decisions Appealed to Superior Court				
Biennium	Period	Target	Actual	Variance
2005-07	4th Qtr	2%		
2003-05	8th Qtr	2%	1.7%	(0.3)%
	4th Qtr	2%	2.5%	0.5%
2001-03	8th Qtr	2%	1.86%	(0.14)%
	4th Qtr	2%	2.74%	0.74%

A001 Adjudication of Tax Appeals

The Board of Tax Appeals is the state's final administrative tax court. The Board hears and adjudicates appeals of tax-related decisions by the Departments of Revenue and Natural Resources and 39 county boards of equalization. The Legislature created the Board in 1967 to "provide a convenient and economical forum in which the appeals of individual taxpayers may be determined." Appeals filed with the Board involve all state taxes and tax exemptions enacted by the Legislature. The Board resolves approximately 1,400 appeals per year by conducting hearings and issuing comprehensive written decisions, or by assisting the parties to reach agreement.

	FY 2006	FY 2007	Biennial Total
FTE's	12.5	12.5	12.5
GFS	\$1,362,000	\$1,213,000	\$2,575,000
Other	\$0	\$6,000	\$6,000
Total	\$1,362,000	\$1,219,000	\$2,581,000

Agency: 142 - Board of Tax Appeals

Statewide Strategy: Support democratic processes and government accountability

Expected Results

The board expects to resolve approximately 1,400 tax appeals per fiscal year.

Percentage of Board of Tax Appeal decisions issued within 90 days of the hearing.				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	90%		
	4th Qtr	90%		

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Percentage of Board of Tax Appeal decisions issued within one year of the filing of a Notice of Appeals.				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	75%		
	4th Qtr	75%		

A016 Administration of Fuel Tax Collection and Motor Carrier Services

This activity administers state motor vehicle fuel, special fuel, and aircraft fuel tax collection programs for the licensing fuel suppliers, exporters, importers, blenders, and distributors. This activity processes efficient fuel tax returns and associated payments; provides taxpayer education and training; and conducts audit and compliance investigations that reduce fuel tax evasion. It collects motor vehicle and special fuel taxes at the terminal rack and administers a dyed special fuel program for fuel used off-highway that is not subject to the state tax. DOL partners with tribal governments, providing revenue to the tribes through fuel tax refunds. The activity receives federal funds to implement new cost-saving programs, including the Commercial Vehicle Information System and Network (CVISN) program and the Performance Registration Information Systems Management (PRISM) program. CVISN benefits DOL, the Washington State Patrol (WSP), the Department of Transportation (DOT), and the interstate and intrastate trucking industry by allowing trucking companies to utilize electronic transponders to transmit information on their trucks without stopping at ports of entry and weigh stations. PRISM allows DOL and DOT to ensure that interstate trucks operating in Washington State meet current safety standards which translates into fewer highway accidents, traffic fatalities, and unplanned repairs to the state's transportation system. This activity also enables Washington-based interstate carriers to apply for and receive their international registration plan (IRP) operating credentials and file their international fuel tax agreement (IFTA) fuel tax returns via the Internet. Statutory Authority: RCW 46.32, RCW 46.85, RCW 46.87, RCW 82.12, RCW 82.36, RCW 82.38, RCW 82.41, RCW 82.42, RCW 82.80.

	FY 2006	FY 2007	Biennial Total
FTE's	106.8	108.6	107.7
GFS	\$51,000	\$53,000	\$104,000
Other	\$9,636,000	\$9,690,000	\$19,326,000
Total	\$9,687,000	\$9,743,000	\$19,430,000

Agency: 240 - Department of Licensing
Statewide Strategy: Provide state financial services and resources

Expected Results

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Provide one-stop vehicle licensing and fuel tax filing services for Washington-based interstate motor carriers. Significantly reduce paperwork and compliance burdens for fuel tax licensing, reporting, and payment of fuel taxes for interstate motor carriers by consolidating fuel tax license and vehicle registration issued by the base state into one process to operate in all states and Canadian provinces. Administration of the IRP and IFTA in Washington. Collect \$1.9 billion in fuel taxes per biennium. Issue 16 different types of fuel licenses that impact about 7,000 businesses. Annually process 20,000 business tax returns, and 52,000 licensing transactions. Collect \$43.8 million in Washington commercial vehicle registration fees. Collect and transmit \$12 million to other IRP jurisdictions. License 3,600 IFTA accounts. Annually conduct 400 field audits to ensure compliance and uniformity with prorate and fuel tax statutes. Conduct investigations of suspected fraudulent fuel transactions to ensure fuel taxes are paid to the state. Recover over \$4 million each biennium in unpaid taxes. Process and issue 20,000 prorate and fuel tax refunds annually (\$30 million each biennium). Provide assistance to tribal governments through the pursuit and procurement of 13 state/tribal fuel tax agreements for reimbursement of state fuel taxes. With the Washington State Patrol, Department of Transportation, and state trucking associations, administer the PRISM program (to determine the safety fitness of motor carriers prior to vehicle registration) and the CVISN program.

A021 Administration of Vehicle and Vessel Title and Registration Services

This activity collects and administers vehicle and vessel fees and taxes to support state and local transportation projects, law enforcement, and the Washington State Patrol. It records ownership interest and issues a secure, negotiable title for some of our citizens' and businesses' most valuable assets, and indicates legal ownership of the vehicle or vessel to prospective buyers and lending institutions. Through an effective and extensive collection network, this activity partners with community groups, state and local agencies, counties, and cities to efficiently collect vehicle and vessel-based fees. Statutory authority: RCW 19.118, RCW 35.95A, RCW 42.17, RCW 46.01, RCW 46.09, RCW 46.10, RCW 46.12, RCW 46.16, RCW 46.32, RCW 46.68, RCW 59.22, RCW 65.20, RCW 81.104, RCW 82.12, RCW 82.44, RCW 82.49, RCW 82.80, RCW 88.02

	FY 2006	FY 2007	Biennial Total
FTE's	189.7	190.9	190.3
GFS	\$577,000	\$679,000	\$1,256,000
Other	\$24,070,000	\$24,498,000	\$48,568,000
Total	\$24,647,000	\$25,177,000	\$49,824,000

Agency: 240 - Department of Licensing
Statewide Strategy: Provide state financial services and resources

Expected Results

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Collect \$708 million for the Motor Vehicle Fund, \$33.4 million for the General Fund-State from vessel registration, which supports boating safety education and marine law enforcement programs, \$125.3 million in vehicle excise taxes for the Regional Transit Authority, \$74.3 million for the Monorail project, and \$328 million for the Department of Revenue in use tax for the General Fund-State.

Sell personalized and special designation plates to raise funds for specified accounts and purposes. Document and record approximately 6 million registrations, including 600,000 mandatory license plate replacements, two million certificates of ownership (titles) for motor vehicles, and title and register over 260,000 vessels annually. Provide the infrastructure, database, and processing system that calculates fees and reports revenue, inventory, and training and technical assistance functions so that these businesses and organizations can provide services. Collect a \$15 fee for the National Crime Information Center stolen vehicle check and a \$50 Washington State Patrol (WSP) inspection fee. Sell 82,000 (original and renewal) personalized plates annually. Issue 108,000 license plates with special designations for universities, the Mariners, and others, collecting and depositing the funds for the identified organizations. Provide a wide variety of online services through Internet Payment Option services, enabling 24/7 customer convenience. Streamline the reporting process for insurance companies and tow truck operators by providing an online option to meet mandated reporting requirements. Enable 7,700 Internet users per month to access forms online. Notify vehicle owners when license plate replacement is required to ensure plate readability. Partner with the WSP to ensure that VIN (Vehicle Identification Number) inspection requirements are met when titling a vehicle that has been reported as a total loss or destroyed.

Number of vehicle registrations processed.				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	1,463,326		
	7th Qtr	1,463,326		
	6th Qtr	1,463,326		
	5th Qtr	1,463,326		
	4th Qtr	1,427,793		
	3rd Qtr	1,427,793		
	2nd Qtr	1,427,793		
	1st Qtr	1,427,793	1,604,271	176,478

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Number of vehicle title transactions completed.				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	533,440		
	7th Qtr	533,440		
	6th Qtr	533,440		
	5th Qtr	533,440		
	4th Qtr	533,440		
	3rd Qtr	533,440		
	2nd Qtr	533,440		
	1st Qtr	533,440	573,278	39,838

A002 Administration

The State Treasurer, a constitutional officer elected to serve a four-year term, is the state's chief fiscal officer. The Treasurer's Office provides banking, investment, debt management, and accounting services for state government, keeping the books and managing taxpayers' money from the time it is collected in taxes until it is spent on programs by the Legislature. The office receives the state's cash resources, invests the money each business day to earn interest, and disburses funds to numerous entities, including agencies, local governments, and active and retired state employees. Office business functions are supported by a fully functional information processing environment. (State Treasurer's Service Account)

	FY 2006	FY 2007	Biennial Total
FTE's	10.0	10.0	10.0
GFS	\$0	\$0	\$0
Other	\$831,000	\$854,000	\$1,685,000
Total	\$831,000	\$854,000	\$1,685,000

Agency: 090 - Office of State Treasurer
Statewide Strategy: Provide state financial services and resources

Expected Results

Promote and maintain public trust and confidence.

A001 Administration

The Lottery's purpose is to generate profits from sales to benefit state-funded efforts. All activities are funded from product sales. The Administration activity includes those services that support sales, such as executive guidance, accounting, budgeting, internal audit, legal counsel, facility maintenance, purchasing, information technology, security, and human resources.

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	FY 2006	FY 2007	Biennial Total
FTE's	47.3	46.7	47.0
GFS	\$0	\$0	\$0
Other	\$5,688,000	\$6,098,000	\$11,786,000
Total	\$5,688,000	\$6,098,000	\$11,786,000

Agency: 116 - State Lottery Commission
Statewide Strategy: Provide state financial services and resources

Expected Results

Lottery employees that are strongly supported as they generate sales. For the 2005-07 Biennium, the Lottery projects sales of \$936.0 million and profits of \$214.0 million. The distribution of profits are as follows: \$183.8 million to the Education Construction Account, \$16.1 million to the Stadium and Exhibition Center, and \$8.9 million to King County (Safeco Field), \$4.0 million to Economic Development Strategic Reserve Account, and \$0.4 million to Problem Gambling Account.

Lottery games revenue estimates for education construction and other statutory commitments as reported to the Revenue Forecast Council				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	\$105.12		
	4th Qtr	\$108.08		
2003-05	8th Qtr	\$97.2	\$103.9	\$6.7
	4th Qtr	\$91.7	\$106.3	\$14.6
2001-03	8th Qtr	\$101.8	\$84	\$(17.8)
	4th Qtr	\$102.4	\$83.4	\$(19)

A001 Administration

Agency management activities include executive leadership, budget, fiscal and legal services, and policy and planning support to the Governor on pension issues, personnel, and other administrative support services. The authority for the Department of Retirement Systems (DRS) is established by RCW 41.50.

	FY 2006	FY 2007	Biennial Total
FTE's	26.0	25.8	25.9
GFS	\$0	\$0	\$0
Other	\$2,523,000	\$2,583,000	\$5,106,000
Total	\$2,523,000	\$2,583,000	\$5,106,000

Agency: 124 - Department of Retirement Systems

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Statewide Strategy: Provide state financial services and resources**Expected Results**

Comply with federal and state statutes, as well as fiduciary responsibilities. Maintain administrative costs at an amount that is lower than those for other public pension systems in the United States; given complexity and service levels.

Percent below the international pension administration benchmark for cost per member, for corresponding levels of complexity and service.				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	25%		
	4th Qtr	25%		
2003-05	8th Qtr	25%	24%	(1)%
	4th Qtr	25%	31%	6%
2001-03	8th Qtr	25%	28%	3%
	4th Qtr	25%	44%	19%
<i>Benchmarking is performed by a third party provider. The "percent below" figure represents the difference between DRS' actual cost per member and the predicted cost per member, relative to comparable public pension administrators. (FY 06 analysis/figure anticipated in early CY 07.)</i>				

A002 Administrative Activity

Administration provides the agency with management and policy direction not directly attributed to any program or service. Functions include public information, legislative affairs, policy and planning, international relations, human resources, financial services, contracting and purchasing, and facility and records management. (Other Funds: Archives & Records Management-State, Secretary of State Revolving Non-appropriated, Dept. of Personnel-State, Local Government Archives-State, Imaging Account Non-appropriated, Election Account-Federal)

	FY 2006	FY 2007	Biennial Total
FTE's	35.6	35.9	35.8
GFS	\$2,772,000	\$2,398,000	\$5,170,000
Other	\$749,000	\$1,169,000	\$1,918,000
Total	\$3,521,000	\$3,567,000	\$7,088,000

Agency: 085 - Office of the Secretary of State

Statewide Strategy: Support democratic processes and government accountability

Expected Results

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The leadership and supporting infrastructure that enables the agency to accomplish its wide range of statutory responsibilities, goals, and activities will be in place.

A001 Administrative Activity

This activity provides for the administration of the Office of the State Auditor.

	FY 2006	FY 2007	Biennial Total
FTE's	11.7	13.2	12.5
GFS	\$57,000	\$85,000	\$142,000
Other	\$1,564,000	\$1,966,000	\$3,530,000
Total	\$1,621,000	\$2,051,000	\$3,672,000

Agency: 095 - Office of State Auditor

Statewide Strategy: Support democratic processes and government accountability

Expected Results

Provide oversight and leadership over programs within the State Auditor's Office including the agency's risk management program.

Decrease the dollar amount of total idemnities paid for tort claims by 5 percent for each of the next three fiscal years.

<i>Not measured prior to the 2005-2007 biennium.</i>
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A001 Administrative Activity

The administrative function of the Office of the Attorney General, include the Attorney General's office, deputies and administrative support, and fiscal, human resources, and facilities staff.

	FY 2006	FY 2007	Biennial Total
FTE's	85.0	85.0	85.0
GFS	\$126,000	\$0	\$126,000
Other	\$11,476,000	\$10,756,000	\$22,232,000
Total	\$11,602,000	\$10,756,000	\$22,358,000

Agency: 100 - Office of Attorney General

Statewide Strategy: Improve decision support for government decision makers

Expected Results

Provide continued high quality leadership and infrastructure support for the agency in an efficient and effective manner.

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A002 Administrative Activity

The Administrative activity represents the OFM Director's Office. This includes the director, deputy director, legislative liaison, communications director, legal counsel, and their support staff.

	FY 2006	FY 2007	Biennial Total
FTE's	10.8	10.8	10.8
GFS	\$1,487,000	\$1,692,000	\$3,179,000
Other	\$50,000	\$110,000	\$160,000
Total	\$1,537,000	\$1,802,000	\$3,339,000

Agency: 105 - Office of Financial Management

Statewide Strategy: Improve decision support for government decision makers

Expected Results

Well coordinated day-to-day operations of the Office of Financial Management.

A001 Administrative Activity

This activity provides the administrative functions for the Department of Personnel.

	FY 2006	FY 2007	Biennial Total
FTE's	22.1	22.1	22.1
GFS	\$0	\$0	\$0
Other	\$1,986,000	\$1,906,000	\$3,892,000
Total	\$1,986,000	\$1,906,000	\$3,892,000

Agency: 111 - Department of Personnel

Statewide Strategy: Provide human resources support for government agencies

Expected Results

Provide the leadership and infrastructure necessary to support effective, successful agency operations and service delivery.

A001 Administrative Activity

Agency fixed, indirect activities include executive management, agency automation infrastructure maintenance, financial systems maintenance, and those human resource services that are not direct expenses. (General Administration Services Account, General Administration Services Account-Nonappropriated)

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	FY 2006	FY 2007	Biennial Total
FTE's	73.8	72.1	73.0
GFS	\$45,000	\$45,000	\$90,000
Other	\$3,002,000	\$3,223,000	\$6,225,000
Total	\$3,047,000	\$3,268,000	\$6,315,000

Agency: 150 - Dept of General Administration**Statewide Strategy: Provide logistical support for government agencies****Expected Results**

Executive management, agency automation infrastructure maintenance, financial systems maintenance, and employee services that are not direct expenses are included in the Administrative activity.

Annual dollars saved for General Administration customers as a direct result of new General Administration efforts				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	\$34,000		
	4th Qtr	\$16,000	\$5,060	\$(10,940)
<i>Thousands of dollars</i>				

Average customer satisfaction ratings (scale of 1-7, 7 being high)				
Biennium	Period	Target	Actual	Variance
2005-07	7th Qtr	6		
2003-05	8th Qtr	0	5.5	5.5
2001-03	8th Qtr	0	5.3	5.3

A002 Administrative Activity

DIS was created by the Legislature in 1987 to provide telecommunications and computer services, and technology policy standards for state and local government. DIS is a discretionary provider of telecommunications and computer services; agencies may purchase services from other providers. DIS serves state agencies, school districts, cities, counties, public utility districts, colleges and universities, public hospitals, tribal organizations, and eligible nonprofit organizations in Washington. DIS management provides executive leadership, financial services, coordination of agency-wide activities, communications, media relations, internal application development and support, administrative support, and legislative liaison activity to support the department's functions. (Data Processing Revolving Account-Nonappropriated)

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	FY 2006	FY 2007	Biennial Total
FTE's	59.5	57.2	58.4
GFS	\$0	\$0	\$0
Other	\$5,965,000	\$6,063,000	\$12,028,000
Total	\$5,965,000	\$6,063,000	\$12,028,000

Agency: 155 - Department of Information Services
Statewide Strategy: Improve decision support for government decision makers

Expected Results

Provide executive leadership to the Governor and the Executive Cabinet on the innovative use of information technology to accomplish the state's business goals. Set the strategic direction for the state's information technology infrastructure and direct the operations of an entrepreneurial government organization providing a full range of information technology services to state, local, and nonprofit organizations at competitive prices. Deliver the internal services necessary to effectively support the entire agency in its operations, leveraging technology and resources to continually improve processes, reduce costs, and mitigate legal and business risks associated with managing the agency's finances and human resources. Manage editorial activity for Access Washington as an additional means to rapidly disseminate information to the public in order to improve public awareness of state agency activities, and provide immediate access to information and resources during emergency situations.

A001 Administrative Activity

The Liquor Control Board (LCB) establishes policies for the sale of alcoholic beverages and tobacco products throughout the state. Activities funded in this category include costs for the overall management of agency employees, and oversight of administrative and policy duties.

	FY 2006	FY 2007	Biennial Total
FTE's	90.7	84.9	87.8
GFS	\$54,000	\$75,000	\$129,000
Other	\$11,050,000	\$12,878,000	\$23,928,000
Total	\$11,104,000	\$12,953,000	\$24,057,000

Agency: 195 - Liquor Control Board
Statewide Strategy: Provide state financial services and resources

Expected Results

In addition to providing quality leadership and infrastructure support, the agency will work on additional policy development and implementation, process improvement, and employee training during the 2005-07 Biennium. Other major goals include implementing civil service reform and technology improvement.

*Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental***A001 Administrative Hearings**

The Office of Administrative Hearings (OAH) holds administrative hearings for the adjudication of disputes between members of the public and most state agencies. Issues that come before OAH include individuals' claims for unemployment insurance or welfare benefits, child support liability, business and professional licensing, special education, whistleblower cases for local governments, and other disputes in which due process of law requires a hearing. OAH conducts hearings and issues findings of fact, conclusions of law, and decisions. Its services are funded by payments made by the affected agency. During the 2005-07 Biennium, OAH expects to complete 80 percent of all cases within 90 days of the date the appeal is filed.

	FY 2006	FY 2007	Biennial Total
FTE's	167.2	166.6	166.9
GFS	\$0	\$0	\$0
Other	\$14,670,000	\$14,988,000	\$29,658,000
Total	\$14,670,000	\$14,988,000	\$29,658,000

Agency: 110 - Office of Administrative Hearings

Statewide Strategy: Support democratic processes and government accountability

Expected Results

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

Percentage of randomly selected cases meeting or exceeding U.S. Department of Labor quality standards for unemployment insurance benefits hearings and decisions				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	98%		
	4th Qtr	98%		
2003-05	8th Qtr	98%	100%	2%
	7th Qtr	98%	95%	(3)%
	6th Qtr	98%	89%	(9)%
	5th Qtr	98%	100%	2%
	4th Qtr	98%	95%	(3)%
	3rd Qtr	98%	95%	(3)%
	2nd Qtr	98%	95%	(3)%
	1st Qtr	98%	98%	0%
2001-03	8th Qtr	90%	100%	10%
	7th Qtr	90%	100%	10%
	6th Qtr	90%	90%	0%
	5th Qtr	90%	90%	0%
	4th Qtr	90%	100%	10%
	3rd Qtr	90%	100%	10%
	2nd Qtr	90%	100%	10%
	1st Qtr	90%	100%	10%

Percentage of unemployment insurance benefits cases completed within 45 days of the date the appeal was filed				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	85%		
	4th Qtr	85%		
2003-05	8th Qtr	85%	86.8%	1.8%
	7th Qtr	85%	87.5%	2.5%
	6th Qtr	85%	87.4%	2.4%
	5th Qtr	85%	90.3%	5.3%
	4th Qtr	85%	86.6%	1.6%
	3rd Qtr	85%	86.6%	1.6%
	2nd Qtr	85%	87.9%	2.9%
	1st Qtr	85%	90.9%	5.9%

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

Internal services include the cost of overall management of the agency, internal audit, accounting, budget, cash management, facilities management, purchasing, personnel, employee training, quality improvement, and legal services provided by the Attorney General's Office. A significant portion of the costs in this category represent the legal costs associated with the defense of the state's tax system.

	FY 2006	FY 2007	Biennial Total
FTE's	72.4	70.0	71.2
GFS	\$9,638,000	\$10,606,000	\$20,244,000
Other	\$35,000	\$75,000	\$110,000
Total	\$9,673,000	\$10,681,000	\$20,354,000

Agency: 140 - Department of Revenue**Statewide Strategy: Provide state financial services and resources****Expected Results**

Administrative activities support the successful achievement of the agency's vision, mission, and goals through a variety of internal support functions. In addition, the department protects the state's interest through successful litigation of tax issues.

Minimize the department's cost for collecting revenue (Stated in cents per \$100 of revenue collected).				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	\$0.69		
	4th Qtr	\$0.71	\$0	\$(0.71)
2003-05	8th Qtr	\$0.75	\$0.72	\$(0.03)
	4th Qtr	\$0.75	\$0.73	\$(0.02)
2001-03	8th Qtr	\$0.75	\$0.74	\$(0.01)
	4th Qtr	\$0.75	\$0.71	\$(0.04)

Percentage of taxpayers with a favorable opinion of Department of Revenue employees.				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	80%		
2003-05	4th Qtr	0%	71%	71%
<i>Includes courtesy and helpfulness ratings.</i>				

A001 Advocacy and Coordination of Hispanic Community Issues

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

The Commission on Hispanic Affairs provides advice and information to the Governor, Legislature, and state and local agencies to promote and advocate for the rights and needs of Hispanics in Washington State. Particular emphasis is given to equal opportunity in education, housing, health, and economic development. To define the issues of importance to Hispanics, the Commission holds public meetings with the community six times each year, meets with community groups on an ad hoc basis, and develops networks with groups that serve the Hispanic population.

	FY 2006	FY 2007	Biennial Total
FTE's	2.0	2.0	2.0
GFS	\$238,000	\$248,000	\$486,000
Other	\$0	\$1,000	\$1,000
Total	\$238,000	\$249,000	\$487,000

Agency: 118 - Commission On Hispanic Affairs

Statewide Strategy: Improve decision support for government decision makers

Expected Results

By survey, percentage of decision makers reporting that the participation by the Commission of Hispanic Affairs provided useful and needed information.				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	50%		
	4th Qtr	50%	70%	20%
2003-05	8th Qtr	50%		
	4th Qtr	50%	27%	(23)%

Number of meetings attended by the Commission on Hispanic Affairs at which the Latino community identifies issues of concern.				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	20		
	4th Qtr	20	27	7
2003-05	8th Qtr	20	20	0
	4th Qtr	20	41	21

A001 Advocacy and Coordination of Issues for African-American Community

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

The African-American Affairs Commission's primary purpose is to improve public policy development for, and government services delivery to, the African-American community. The commission was created as an effort to fulfill the duty of the state to improve the status of African Americans who find themselves disadvantaged or isolated from the benefits of equal opportunity. The commission examines issues pertaining to the rights and needs of the African-American community, and makes recommendations to the Governor, Legislature, and state agencies for changes in programs and laws. The commission has conducted public information and outreach programs in support of educational achievement, as well as developed special studies and proposed legislation to address issues of concern to the African-American community.

	FY 2006	FY 2007	Biennial Total
FTE's	2.0	2.0	2.0
GFS	\$237,000	\$241,000	\$478,000
Other	\$0	\$1,000	\$1,000
Total	\$237,000	\$242,000	\$479,000

Agency: 119 - Commission African-American Affairs

Statewide Strategy: Improve decision support for government decision makers

Expected Results

By survey, the percentage of decision-makers and stakeholders reporting that key decisions were improved by the Commission on African American Affairs' involvement. Fiscal Year 2004: 50 percent; Fiscal Year 2005: 65 percent.

Number of contacts made with decision makers, stakeholders and agencies to influence programs, policies, and key decisions affecting African Americans.				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	65		
	4th Qtr	50		
2003-05	8th Qtr	65		
	4th Qtr	50		

A001 Advocacy of Asian Pacific-American Community Issues

The commission advises the Legislature, Governor, and state agencies on the development and implementation of policies and programs that address the special needs and concerns of Asian Pacific Americans. One of the major programs this agency is working on is helping minority businesses develop economically through access to technical support from state agencies, and assistance in applying for certification and state contracting. Ongoing meetings are held with other state agencies and minority businesses to further this objective.

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

	FY 2006	FY 2007	Biennial Total
FTE's	2.0	2.0	2.0
GFS	\$235,000	\$264,000	\$499,000
Other	\$0	\$1,000	\$1,000
Total	\$235,000	\$265,000	\$500,000

Agency: 087 - Comm on Asian Pacific Amer Affairs**Statewide Strategy:** Improve decision support for government decision makers**Expected Results**

Number of technical assistance and informational requests fulfilled.

Number of technical assistance and informational requests fulfilled by the Commission on Asian Pacific-American Affairs				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	4,800		
	4th Qtr	4,800		
2003-05	8th Qtr	4,800	5,500	700
	4th Qtr	4,800	5,026	226

The number of constituents who receive commission educational materials from the Commission on Asian- Pacific American Affairs				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	4,500		
	4th Qtr	4,500		

A001 Agency Administration

Agency Administration provides administrative and management support to the Public Disclosure Commission.

	FY 2006	FY 2007	Biennial Total
FTE's	2.8	2.8	2.8
GFS	\$312,000	\$288,000	\$600,000
Other	\$0	\$1,000	\$1,000
Total	\$312,000	\$289,000	\$601,000

Agency: 082 - Public Disclosure Commission

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

Statewide Strategy: Support democratic processes and government accountability**Expected Results**

Provides critical support to public access and enforcement of disclosure laws activities and, therefore, makes a vital contribution to the success of the Public Disclosure Commission's (PDC) core mission.

A001 Agency Administration

The administrative section of the Department of Printing provides the agency with management and business support services, including strategic planning, policies and procedures, and human resources. Administration also provides information technology, financial services, customer education, contract administration, and process improvement. The Department of Printing is granted authority through RCW 43.78.

	FY 2006	FY 2007	Biennial Total
FTE's	43.0	44.0	43.5
GFS	\$0	\$0	\$0
Other	\$5,400,000	\$5,363,000	\$10,763,000
Total	\$5,400,000	\$5,363,000	\$10,763,000

Agency: 130 - Public Printer

Statewide Strategy: Provide logistical support for government agencies

Expected Results

Enable our customers to achieve their printing requirements efficiently and effectively.

A003 Agency Information Technology

This activity provides the agency with central oversight and coordination of technology, including but not limited to the agency information technology plan, server maintenance, hardware/software maintenance and programming, and web service development. (Other Funds: Archives & Records Management-State, Secretary of State Revolving Non-Appropriated, Dept of Personnel-State, Local Government Archives-State, Imaging Account Non-appropriated, Election Account-Federal)

	FY 2006	FY 2007	Biennial Total
FTE's	14.0	14.0	14.0
GFS	\$857,000	\$888,000	\$1,745,000
Other	\$273,000	\$279,000	\$552,000
Total	\$1,130,000	\$1,167,000	\$2,297,000

Agency: 085 - Office of the Secretary of State

Statewide Strategy: Improve decision support for government decision makers

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

Expected Results

The leadership and supporting infrastructure that enables the agency to accomplish its wide range of statutory responsibilities, goals, and activities will be in place.

A003 Assessment Payments on State Lands

OFM pays taxes and other assessments on state-owned lands in accordance with RCW 79.44.

	FY 2006	FY 2007	Biennial Total
FTE's	0.0	0.0	0.0
GFS	\$75,000	\$75,000	\$150,000
Other	\$0	\$0	\$0
Total	\$75,000	\$75,000	\$150,000

Agency: 105 - Office of Financial Management

Statewide Strategy: Provide state financial services and resources

Expected Results

Meet the requirements of RCW 79.44.

A002 Audit of School Programs

The School Programs audit team assesses school district compliance with legal criteria that must be met as a condition for receiving General Fund monies. There are 296 school districts subject to this audit effort. The team also assists the Special Education Safety Net Committee, works with staff of the Office of Superintendent of Public Instruction on audit resolution, and provides training for school district staff.

	FY 2006	FY 2007	Biennial Total
FTE's	7.6	7.6	7.6
GFS	\$753,000	\$746,000	\$1,499,000
Other	\$0	\$0	\$0
Total	\$753,000	\$746,000	\$1,499,000

Agency: 095 - Office of State Auditor

Statewide Strategy: Support democratic processes and government accountability

Expected Results

To verify the accuracy of school district data submitted for funding purposes.

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

Percentage of customers generally and very satisfied with the results of our K-12 audit work. Pertinent staff of the fiscal committees of the Legislature and the Office of Superintendent of Public Instruction will be surveyed.

Not measured prior to the 2005-2007 biennium.

A003 Audits of Local Government

The Office of the State Auditor independently audits local governments at least every three years, with the exception of self-insurance plans, which are audited on a two-year cycle. There are approximately 2,400 local government entities, including counties, cities, schools, ports, public utilities, hospital districts, and fire districts. Auditors use a risk-based approach which focuses on public resources most likely to be at risk of loss or misappropriation. Beyond examining the financial condition, accounting and reporting by local governments, the audits assess compliance with the Constitution, state laws, and local government ordinances. Any report disclosing malfeasance, misfeasance or nonfeasance in office on the part of local government officers or employees is referred to the county prosecuting attorney or federal government for recovery of funds and prosecution. Bond rating agencies rely on these audit reports in performing their assessments. (Municipal Revolving Account - Nonappropriated)

	FY 2006	FY 2007	Biennial Total
FTE's	218.2	229.3	223.8
GFS	\$0	\$0	\$0
Other	\$16,564,000	\$16,756,000	\$33,320,000
Total	\$16,564,000	\$16,756,000	\$33,320,000

Agency: 095 - Office of State Auditor

Statewide Strategy: Support democratic processes and government accountability

Expected Results

To provide independent, quality audits of local governments in accordance with generally accepted government auditing standards at a reasonable cost.

Audit cost containment as measured by the average cost of audit compared to the total expenditures audited by entity type.

Not measured prior to the 2005-2007 Biennium.

Percentage of bond rating agencies generally and very satisfied with the overall quality of local government audits.

Not measured prior to the 2005-2007 Biennium.

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

Percentage of local governments generally and very satisfied with the overall quality of local government audits. The measurement of overall quality includes an assessment of accuracy of fact, fairness, and value.

Not measured prior to the 2005-2007 Biennium.

A004 Audits of State Government

The office audits annually the basic financial statements prepared by the Office of Financial Management. This audit includes an examination of internal controls over public resources and compliance with the Constitution and federal and state laws and regulations. The audit meets legal requirements contained in the Congressional Single Audit Act. There are 168 state agencies, boards, and commissions subject to this audit effort, which uses a risk-based approach to focus on public resources at highest risk of loss or misappropriation. Audits of state agencies disclosing malfeasance, misfeasance or nonfeasance on the part of any public officer or employee are referred to the Office of the Attorney General or federal government for recovery of funds and prosecution. Bond rating agencies rely on state government audits in performing their assessments. (Auditing Services Revolving Account)

	FY 2006	FY 2007	Biennial Total
FTE's	82.3	82.3	82.3
GFS	\$0	\$0	\$0
Other	\$6,341,000	\$6,335,000	\$12,676,000
Total	\$6,341,000	\$6,335,000	\$12,676,000

Agency: 095 - Office of State Auditor

Statewide Strategy: Support democratic processes and government accountability

Expected Results

To provide independent, quality audits of state government in accordance with generally accepted government auditing standards at a reasonable cost.

Audit cost containment as measured by the total cost of audit compared to total state expenditures audited.

Not measured prior to the 2005-2007 Biennium.

Percentage of bond rating agencies generally and very satisfied with the overall quality of state government audits.

Not measured prior to the 2005-2007 Biennium.

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

A003 Banking Services

The State Treasurer receives and deposits monies remitted to the state, and manages the disbursement of funds to state and local governments, vendors, beneficiaries, claimants, and employees. These banking services are provided to state agencies through the Cash and Warrant Management Division. The division promotes responsible financial practices to ensure the unimpeded inflow of monies to the state's bank accounts and the timely outflow of monies to payees. The warrant management section releases, redeems, and maintains the records of warrants that bear the signature of the State Treasurer. The division also is responsible for the negotiation and management of numerous financial contracts and agreements, and works in cooperation with other state agencies in support of Digital Government initiatives. (State Treasurer's Service Account)

	FY 2006	FY 2007	Biennial Total
FTE's	24.1	24.1	24.1
GFS	\$0	\$0	\$0
Other	\$2,243,000	\$2,333,000	\$4,576,000
Total	\$2,243,000	\$2,333,000	\$4,576,000

Agency: 090 - Office of State Treasurer
Statewide Strategy: Provide state financial services and resources

Expected Results

Promote prudent financial practices and provide quality services.

State payment transaction average cost.				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	\$0.12		
	7th Qtr	\$0.12		
	6th Qtr	\$0.12		
	5th Qtr	\$0.12		
	4th Qtr	\$0.12		
	3rd Qtr	\$0.12		
	2nd Qtr	\$0.12	\$0.13	\$0.01
	1st Qtr	\$0.12	\$0.12	\$0

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

State receipt transaction average cost.				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	\$0.21		
	7th Qtr	\$0.21		
	6th Qtr	\$0.21		
	5th Qtr	\$0.21		
	4th Qtr	\$0.22		
	3rd Qtr	\$0.22		
	2nd Qtr	\$0.22	\$0.26	\$0.04
	1st Qtr	\$0.22	\$0.26	\$0.04
<i>Cost per item estimates have increased due to our reviewing the methodology used to calculate estimates. Also note, that new projection estimates include purchase of new scanner for warrant processing/position reallocation and salary adjustments/bank fee charges due to renegotiation of contract extension with concentration bank.</i>				

A002 Barrier Free Facilities Program (BFFP)

This program partners with community colleges, universities, the departments of Social and Health Services, Corrections, Transportation, Ecology, and the Superintendent of Public Instruction to provide technical expertise through plan reviews of new and remodeled buildings. Other activities in this program include consulting on disability issues related to facilities, a statewide assistive technology equipment lending program, and support for Braille publishing and audio tapes used to provide reasonable accommodation for people with disabilities who are employed by or are served by the state.

	FY 2006	FY 2007	Biennial Total
FTE's	1.0	1.0	1.0
GFS	\$69,000	\$63,000	\$132,000
Other	\$10,000	\$10,000	\$20,000
Total	\$79,000	\$73,000	\$152,000

Agency: 150 - Dept of General Administration

Statewide Strategy: Provide logistical support for government agencies

Expected Results

Provides a single contact for all accessibility issues. Reduces construction costs by attention to accessibility issues during the design stage of capital construction. Reduces risk of litigation against the state for accessibility concerns. This activity also contributes to the customer satisfaction measure listed with the Administrative activity.

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

Annual dollars saved for General Administration customers as a direct result of new General Administration efforts				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	\$34,000		
	4th Qtr	\$16,000	\$5,060	\$(10,940)
Thousands of dollars				

Average customer satisfaction ratings (scale of 1-7, 7 being high)				
Biennium	Period	Target	Actual	Variance
2005-07	7th Qtr	6		
2003-05	8th Qtr	0	5.5	5.5
2001-03	8th Qtr	0	5.3	5.3

A001 Benefits to Volunteer Firefighters and Reserve Law Enforcement Officers

The Board for Volunteer Firefighters administers the Volunteer Firefighters' Relief and Pension Act, which provides medical, disability, and survivors' benefits to volunteer firefighters who are injured or killed in the performance of duty. In addition, the Board provides a pension plan for both volunteer firefighters and reserve law enforcement officers as an incentive to keep them active for longer periods of time. This program provides essential support that enables citizens to volunteer in protecting their communities. (Volunteer Firefighters' and Reserve Officers' Relief and Pension Administrative Account)

	FY 2006	FY 2007	Biennial Total
FTE's	3.8	3.8	3.8
GFS	\$0	\$0	\$0
Other	\$415,000	\$565,000	\$980,000
Total	\$415,000	\$565,000	\$980,000

Agency: 220 - Board for Volunteer Firefighters

Statewide Strategy: Provide human resources support for government agencies

Expected Results

100 percent of the state's volunteer firefighters enrolled in the Volunteer Firefighter's Relief program and 67 percent enrolled in the pension plan.

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

Percentage of clients rating the Board of Volunteer Firefighters' service level above average to excellent on an annual random survey.				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	96%		
	4th Qtr	93%		
2003-05	5th Qtr	0%	98%	98%

A002 Bindery and Shipping

The Department of Printing offers complete binding and finishing services. The main production facility in Tumwater provides options such as cutting, folding, perforating, stapling, saddle-stitching, padding, and shrink-wrapping. The agency also works with private binderies to provide other types of binding cost-effectively, including perfect binding and hardcover library binding.

	FY 2006	FY 2007	Biennial Total
FTE's	26.0	26.0	26.0
GFS	\$0	\$0	\$0
Other	\$4,800,000	\$4,800,000	\$9,600,000
Total	\$4,800,000	\$4,800,000	\$9,600,000

Agency: 130 - Public Printer**Statewide Strategy: Provide logistical support for government agencies****Expected Results**

Enable our customers to achieve their printing requirements efficiently and effectively.

A001 Bond Retirement and Interest

This activity includes principal and interest on outstanding long-term bond debt of the State of Washington, and costs associated with bond sales. Staff who administer bond sales and debt management are not included in this agency because they work for the Office of the State Treasurer.

	FY 2006	FY 2007	Biennial Total
FTE's	0.0	0.0	0.0
GFS	\$666,489,000	\$711,119,000	\$1,377,608,000
Other	\$282,778,000	\$321,153,000	\$603,931,000
Total	\$949,267,000	\$1,032,272,000	\$1,981,539,000

Agency: 010 - Bond Retirement and Interest

*Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental***Statewide Strategy: Pay debt service****Expected Results**

Issuance and management of the state's debt in an efficient and cost-effective manner at the lowest possible risk in accordance with federal and state regulations.

A004 Budget Driver and Expenditure Forecasts, Research, and Monitoring

The Budget Driver, Expenditure Forecasts, Research, and Monitoring unit supports the fiscal planning, budget monitoring, and risk management functions of the Office of Financial Management. The unit develops and provides data and quantitative analysis for the state's health care, human services, and K-20 education programs in support of budget development; provides staffing for OFM's role on the Caseload Forecast Council; gives OFM the ability to monitor expenditures and identify the sources of rapid expenditure growth; and provides technical assistance to agency staff in the analysis of program expenditures and the development of information systems to support cost containment and risk management.

	FY 2006	FY 2007	Biennial Total
FTE's	7.2	7.2	7.2
GFS	\$758,000	\$664,000	\$1,422,000
Other	\$50,000	\$50,000	\$100,000
Total	\$808,000	\$714,000	\$1,522,000

Agency: 105 - Office of Financial Management

Statewide Strategy: Improve decision support for government decision makers

Expected Results

Early identification of unanticipated expenditure and caseload growth pressures. Containment of emerging fiscal problems and development of timely and effective remedies or mitigation strategies. More effective use of scarce resources.

A038 Capital Project Management

This activity supports the design, construction, and maintenance needs of public facilities for more than 20 state agencies and the state's 33 community and technical colleges through comprehensive, professional project management services and energy management. Licensed architects and engineers manage the design and construction of projects. They are assisted by contract specialists, dispute resolution, claims mitigation, cost engineering, and other technical and administrative support.

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

	FY 2006	FY 2007	Biennial Total
FTE's	13.7	12.8	13.3
GFS	\$75,000	\$0	\$75,000
Other	\$1,335,000	\$1,278,000	\$2,613,000
Total	\$1,410,000	\$1,278,000	\$2,688,000

Agency: 150 - Dept of General Administration

Statewide Strategy: Provide logistical support for government agencies

Expected Results

Completion of public works projects on time, within budget, and of high quality. This activity also contributes to the customer satisfaction measure listed with the Administrative activity and to the annual dollars saved measure listed with the Administrative activity.

Annual dollars saved for General Administration customers as a direct result of new General Administration efforts				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	\$34,000		
	4th Qtr	\$16,000	\$5,060	\$(10,940)
Thousands of dollars				

Average customer satisfaction ratings (scale of 1-7, 7 being high)				
Biennium	Period	Target	Actual	Variance
2005-07	7th Qtr	6		
2003-05	8th Qtr	0	5.5	5.5
2001-03	8th Qtr	0	5.3	5.3

A001 Caseload Forecasting

The Caseload Forecast Council prepares the official caseload forecasts for the state of Washington for the following entitlement programs: public assistance programs, state correctional institutions, state correctional non-institutional supervision, state institutions for juvenile offenders, the common school system, long-term care, medical assistance, foster care, and adoption support. The official caseload forecasts are produced three times each year. By law, forecasts adopted by the Caseload Forecast Council are the basis of the Governor's budget document and are utilized by the Legislature in the development of the omnibus biennial appropriations act.

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

	FY 2006	FY 2007	Biennial Total
FTE's	7.0	7.0	7.0
GFS	\$719,000	\$716,000	\$1,435,000
Other	\$0	\$4,000	\$4,000
Total	\$719,000	\$720,000	\$1,439,000

Agency: 101 - Caseload Forecast Council**Statewide Strategy:** Improve decision support for government decision makers**Expected Results**

Variance from actual for the Adult Corrections budget caseload forecast.*				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	2%		
	4th Qtr	2%		
*"Actual" is the end of the month inmate population for September, and is compared to the previous November forecast for the end of September inmate population.				

Variance from actual for the K-12 budget caseload forecast.*				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	1%		
	4th Qtr	1%		
*"Actual" is the estimated annual average FTE enrollment for the most recently completed school year, and is compared to the previous November forecast of the annual average.				

Variance from actual for the Medical Assistance Administration Categorically Needy budget caseload forecast.*				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	2%		
	4th Qtr	2%		
*"Actual" is the annual average for October to September and is compared to the previous November forecast. Programs include the Categorically Needy (CN) Family Medical, CN Children <200% FPL, CN Pregnant Women, CN Blind/Disabled, and CN Aged forecasts.				

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

The Office of Financial Management's (OFM) Central Financial Systems Development and Maintenance section develops, implements, and maintains statewide financial systems for use by state agencies. The financial systems provided by OFM include accounting, budgeting, and reporting systems that allow agencies to manage their financial operations and budget performance. OFM centrally provides these core financial systems so that each agency does not have to develop, operate, and maintain these systems individually, ensuring the maintenance of accurate and centralized accounting of the state's financial operations. (Data Processing Revolving Account)

	FY 2006	FY 2007	Biennial Total
FTE's	74.8	87.8	81.3
GFS	\$962,000	\$901,000	\$1,863,000
Other	\$11,779,000	\$15,425,000	\$27,204,000
Total	\$12,741,000	\$16,326,000	\$29,067,000

Agency: 105 - Office of Financial Management

Statewide Strategy: Improve decision support for government decision makers

Expected Results

Maximize the value of the state's investments in financial and administrative systems. Streamline business processes to make it easier for state employees to perform their jobs. Provide easy, timely access to valuable information to improve decision making and operational effectiveness. Drive an enterprise-wide framework that supports the cost effective delivery of a modern, secure, integrated suite of financial and administrative systems.

Number of Fastrack reports requested by agencies daily.*				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	2,000		
	4th Qtr	1,800		
2003-05	8th Qtr	1,000	1,800	800
	4th Qtr	795	930	135
2001-03	8th Qtr	617	620	3
	4th Qtr	441	500	59
Fastrack is a web-based agency financial reporting system.				

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

Number of Travel Voucher System vouchers processed annually.*				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	65,000		
	4th Qtr	62,000		
2003-05	8th Qtr	25,000	44,800	19,800
	4th Qtr	20,000	23,159	3,159
*The Travel Voucher System is a web-based system available to process travel reimbursement.				

Percentage of all payments made electronically using either electronic funds transfer or inter-agency payment.				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	38%		
	4th Qtr	36%		
2003-05	8th Qtr	40%	34%	(6)%
	4th Qtr	35%	32%	(3)%

Percentage of all payments made using "hands off" methods. This includes payments made via electronic fund transfer, inter-agency payment, or warrant insertion.*				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	87%		
	4th Qtr	85%		
2003-05	8th Qtr	80%	80%	0%
	4th Qtr	75%	73%	(2)%
2001-03	8th Qtr	50%	50%	0%
	4th Qtr	50%	63%	13%
Warrant insertion occurs when vendor warrants are mailed from a central service center instead of from the agency.				

A006 Certification and Training

This activity develops the curriculum used to train and certify state and local election officials in conducting elections. Staff perform election reviews of individual county procedures in the event of federal or state recounts. Also, the division provides comprehensive resources and reference materials for local election officials, political party organizations, and other interested parties.

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

	FY 2006	FY 2007	Biennial Total
FTE's	6.3	6.6	6.5
GFS	\$629,000	\$684,000	\$1,313,000
Other	\$0	\$3,000	\$3,000
Total	\$629,000	\$687,000	\$1,316,000

Agency: 085 - Office of the Secretary of State**Statewide Strategy:** Improve decision support for government decision makers**Expected Results**

Percent of counties having had an election review within the past 5 years.				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	90%		
	4th Qtr	75%	72%	(3)%
2003-05	8th Qtr	20%	48%	28%
	4th Qtr	0%	12%	12%
2001-03	8th Qtr	0%	23%	23%
	4th Qtr	0%	10%	10%

Percent of elections training that participants rated satisfactory or above.				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	99%		
	4th Qtr	80%	98%	18%
2003-05	8th Qtr	80%	83%	3%

A006 Collective Bargaining

OFM represents the Governor in collective bargaining negotiations for wages, hours, and working conditions for represented classified employees, including those in higher education. As a result of legislation passed by the 2002 Legislature, OFM negotiates all master contracts and provides guidance for all supplemental bargaining. The first contracts were submitted to the Legislature for approval with the Governor's 2005-07 budget request. (Labor Relations Service Account)

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

	FY 2006	FY 2007	Biennial Total
FTE's	15.5	16.5	16.0
GFS	\$234,000	\$313,000	\$547,000
Other	\$1,517,000	\$1,640,000	\$3,157,000
Total	\$1,751,000	\$1,953,000	\$3,704,000

Agency: 105 - Office of Financial Management**Statewide Strategy: Improve decision support for government decision makers****Expected Results**

A process for negotiating employee benefits, resulting in collective bargaining contracts for all represented classified employees.

A002 Combined Fund Drive

The Combined Fund Drive (CFD) provides a convenient method for state employees and public agency retirees to contribute to charities. The CFD was implemented in 1985 to consolidate numerous charitable fundraising campaigns being conducted at state worksites and to enhance the effectiveness of charities by increasing donations through payroll deduction. The annual CFD campaign saves charities the time and expense of conducting multiple fundraising campaigns, so more money goes directly to providing needed services. (Department of Personnel Service-State)

	FY 2006	FY 2007	Biennial Total
FTE's	0.0	0.0	0.0
GFS	\$0	\$0	\$0
Other	\$0	\$0	\$0
Total	\$0	\$0	\$0

Agency: 111 - Department of Personnel**Statewide Strategy: Provide human resources support for government agencies****Expected Results**

The Combined Fund Drive provides a convenient method for state employees and public agency retirees to contribute to charities. The annual CFD campaign saves charities the time and expense of conducting multiple fund-raising campaigns, so more of the money raised can go directly to providing needed services.

A002 Commissions

The Commissions activity includes payments to approximately 3500 retailers who sell Lottery products.

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

	FY 2006	FY 2007	Biennial Total
FTE's	0.0	0.0	0.0
GFS	\$0	\$0	\$0
Other	\$29,130,000	\$29,130,000	\$58,260,000
Total	\$29,130,000	\$29,130,000	\$58,260,000

Agency: 116 - State Lottery Commission
Statewide Strategy: Provide state financial services and resources

Expected Results

Lottery retailers who are enthused about selling Lottery products, who treat players well, and who represent the Lottery in a positive manner. This activity also contributes to the revenue measure listed with the Administration activity.

9999 Compensation Allocations

This activity is used to account for changes in compensation and benefits prior to the funds moving into agency budgets.

	FY 2006	FY 2007	Biennial Total
FTE's	0.0	0.0	0.0
GFS	\$0	\$4,645,000	\$4,645,000
Other	\$0	\$(3,827,000)	\$(3,827,000)
Total	\$0	\$818,000	\$818,000

Agency: 713 - State Employee Compensation Adjust
Statewide Strategy: Provide human resources support for government agencies

A003 Contract Liquor Store Operations

The purpose of this activity is to pay commissions and minor operating expenses for contract liquor store retail outlets located in communities that do not have large enough populations to support the operational expenses of a state-operated store. The Liquor Control Board, with recommendations from its Retail Division, appoints local business owners to sell products under contractual and code regulations. Supporting functions also include contract store supervision.

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

	FY 2006	FY 2007	Biennial Total
FTE's	2.5	2.5	2.5
GFS	\$0	\$0	\$0
Other	\$10,924,000	\$11,407,000	\$22,331,000
Total	\$10,924,000	\$11,407,000	\$22,331,000

Agency: 195 - Liquor Control Board
Statewide Strategy: Provide state financial services and resources

Expected Results

Contract stores serve community needs in rural areas (155 locations statewide). Annual sales for the 2005-07 Biennium are projected to be \$83 million per year, producing tax revenues of \$21 million and net profits of \$6.5 million. Commissions are paid on sales, and thus, will vary as sales increase or decrease.

Liquor Control Board revenues distributed to state and local governments.				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	\$287,770		
	4th Qtr	\$276,318	\$245,136	\$(31,182)
2003-05	8th Qtr	\$249,934	\$318,657	\$68,723
	4th Qtr	\$236,771	\$293,745	\$56,974
(RCW 66.08.190) Distributed revenues include General Fund-State and revenue to various local governments.				

A001 Contribution to Retirement Systems

This activity identifies the costs associated with direct contributions made by the state to three retirement systems: Law Enforcement Officers' and Fire Fighters', Judicial, and Judges' retirement systems.

	FY 2006	FY 2007	Biennial Total
FTE's	0.0	0.0	0.0
GFS	\$39,351,000	\$48,489,000	\$87,840,000
Other	\$0	\$0	\$0
Total	\$39,351,000	\$48,489,000	\$87,840,000

Agency: 740 - Contributions to Retirement Systems
Statewide Strategy: Provide state financial services and resources

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

A008 Custodial Services

This activity provides daily custodial services for over three million square feet of building space. Custodial services include the cleaning of all office space, public and common-use areas, restroom sanitizing and stocking of supplies, special floor and carpet care, emergency and urgent clean-up, building locking and unlocking, support for special events on and around the Capitol Campus, and collection of recyclable materials.

	FY 2006	FY 2007	Biennial Total
FTE's	96.6	96.4	96.5
GFS	\$0	\$0	\$0
Other	\$4,840,000	\$4,877,000	\$9,717,000
Total	\$4,840,000	\$4,877,000	\$9,717,000

Agency: 150 - Dept of General Administration**Statewide Strategy: Provide logistical support for government agencies****Expected Results**

Provide custodial service for over 3 million square feet of building space so that facilities provide a clean, healthy environment for our tenants. This activity also contributes to the customer satisfaction measure listed with the Administrative activity and to the annual dollars saved measure listed with the Administrative activity.

Annual dollars saved for General Administration customers as a direct result of new General Administration efforts				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	\$34,000		
	4th Qtr	\$16,000	\$5,060	\$(10,940)
<i>Thousands of dollars</i>				

Average customer satisfaction ratings (scale of 1-7, 7 being high)				
Biennium	Period	Target	Actual	Variance
2005-07	7th Qtr	6		
2003-05	8th Qtr	0	5.5	5.5
2001-03	8th Qtr	0	5.3	5.3

A003 Data Network Services

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

Data Network Services plans, implements, and manages data communication networks, providing controlled access and connectivity to the various computing platforms utilized in Washington. The DIS-operated statewide network utilizes a hub-and-spoke network architecture connecting six network nodes strategically located in the major population centers. Three distinct, logical governmental networks are supported, including the Campus Fiber Network on the capitol campus in Olympia; the State Governmental Network of state government agencies; and the InterGovernmental Network that links cities, counties, and state agencies requiring critical secured access to organizational databases. In addition, the Data Network Services group is responsible for the deployment and daily management of the education-related K-20 Network. (Data Processing Revolving Account-Nonappropriated)

	FY 2006	FY 2007	Biennial Total
FTE's	73.9	73.5	73.7
GFS	\$0	\$0	\$0
Other	\$16,086,000	\$16,364,000	\$32,450,000
Total	\$16,086,000	\$16,364,000	\$32,450,000

Agency: 155 - Department of Information Services

Statewide Strategy: Improve decision support for government decision makers

Expected Results

This activity provides connectivity and data bandwidth to the various state and local government organizations connected to the three logical networks. An output measure tracked and reported is the total data workload transferred on the IGN in billions of characters per month.

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

Measurement of utilization of the Intergovernmental Network (IGN) by DIS customers in gigabytes				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	13,000		
	7th Qtr	12,400		
	6th Qtr	11,750		
	5th Qtr	11,100		
	4th Qtr	10,500	13,084	2,584
	3rd Qtr	9,800	12,465	2,665
	2nd Qtr	9,100	10,089	989
	1st Qtr	8,400	8,833	433
2003-05	8th Qtr	8,325	8,339	14
	7th Qtr	8,083	7,601	(482)
	6th Qtr	7,825	6,599	(1,226)
	5th Qtr	7,597	5,759	(1,838)
	4th Qtr	7,386	5,892	(1,494)
	3rd Qtr	6,883	5,807	(1,076)
	2nd Qtr	6,556	5,605	(951)
	1st Qtr	6,153	6,018	(135)
2001-03	8th Qtr	7,166	6,244	(922)
	7th Qtr	6,957	6,171	(786)
	6th Qtr	6,755	5,862	(893)
	5th Qtr	6,558	6,093	(465)
	4th Qtr	6,367	5,096	(1,271)
	3rd Qtr	6,064	4,717	(1,347)
	2nd Qtr	5,775	5,401	(374)
	1st Qtr	5,500	6,923	1,423

A004 Debt Management Services

Bond Retirement and Interest, Agency 010, is part of the Office of the State Treasurer, and is commonly referred to as Debt Management. The major functions of this activity include support to the State Finance Committee, debt issuance, the State/Local Lease Purchase Program, the School Bond Guarantee program, and payments to bondholders. (State Treasurer's Service Account)

	FY 2006	FY 2007	Biennial Total
FTE's	14.7	14.8	14.8
GFS	\$0	\$0	\$0
Other	\$1,527,000	\$1,587,000	\$3,114,000
Total	\$1,527,000	\$1,587,000	\$3,114,000

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

Agency: 090 - Office of State Treasurer
Statewide Strategy: Provide state financial services and resources

Expected Results

Promote prudent financial practices and provide quality services.

Ratio of the net present value of the savings (after discounts and cost of issuance) compared to the total par value of the bond issue.				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	5%		
	4th Qtr	5%		
<i>The Savings/Issue Size performance measure provides a way to assess savings from refundings. A refunding is a procedure whereby an outstanding bond issue is refinanced by a new issue.</i>				

Ratio of the true interest cost (internal rate of return) of an issue to the Bond Buyer Index*. This ratio compares the price performance of the State of Washington General Obligation Bonds with the prices achieved by other municipal market issues.				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	98.5%		
	4th Qtr	98.5%		
<i>* The Bond Buyer index is a weekly municipal bond price index published in the Bond Buyer, a daily publication featuring news, statistics, index figures and other items of interest for the municipal bond market.</i>				

A002 Deferred Compensation Management for Public Employees

The Deferred Compensation Program (DCP) enables eligible public employees to defer a portion of their earnings under a series of before-tax investment plans until retirement or termination of public employment. Currently, the program has \$1.7 billion in assets and serves nearly 47,000 employees of state government, higher education, and political subdivisions. This activity also includes a supplemental retirement program serving more than 200 judges. Authority for the Deferred Compensation Plan is contained in RCW 41.50 and Section 457 of the Internal Revenue Code, while authority for the Judges program is contained in RCW 2.12.

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

	FY 2006	FY 2007	Biennial Total
FTE's	19.7	18.8	19.3
GFS	\$0	\$0	\$0
Other	\$1,992,000	\$1,900,000	\$3,892,000
Total	\$1,992,000	\$1,900,000	\$3,892,000

Agency: 124 - Department of Retirement Systems
Statewide Strategy: Provide state financial services and resources

Expected Results

Increase participation in the program. Implement program changes necessitated by changes in federal law. Maintain low administrative fees. Maintain high participant satisfaction, as measured by an annual survey. Maintain industry standard record keeping for DCP participants. Maintain program compliance with federal law.

Number of new deferred compensation participants.				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	3,585		
	4th Qtr	3,395	3,307	(88)
2003-05	8th Qtr	3,541	3,264	(277)
	4th Qtr	3,563	3,119	(444)
2001-03	8th Qtr	3,789	2,877	(912)
	4th Qtr	3,495	3,695	200
<i>Target goal is based on a 10% increase of new participants above the 3-year average.</i>				

A003 Dependent Care Program Management for Public Employees

This program enables eligible employees to set aside a before-tax portion of their compensation for reimbursement of dependent care expenses. The activity presently serves more than 1,100 public employees, with deferrals totaling \$4.6 million in Fiscal Year 2004. Authority for the program is provided by RCW 41.04.610 and Section 125 of the Internal Revenue Code.

	FY 2006	FY 2007	Biennial Total
FTE's	2.5	2.4	2.5
GFS	\$0	\$0	\$0
Other	\$205,000	\$208,000	\$413,000
Total	\$205,000	\$208,000	\$413,000

Agency: 124 - Department of Retirement Systems
Statewide Strategy: Provide state financial services and resources

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

Expected Results

Maintain participation levels. Maintain program compliance with federal law.

A004 Digital Academy

The Digital Government Academy is a place for agencies to develop new business solutions from an enterprise view. The Academy focuses the staff and resources of diverse state agencies, industry experts, and customers to solve enterprise problems, transform government operations, and change the culture of government to deliver services in a more coordinated and cost-effective fashion. In the process, the academy creates opportunities for new technology service offerings for the Department of Information Services. The Academy plays a vital role in Washington State's plan to deliver high value service as a cohesive, single enterprise to citizens and businesses. (Data Processing Revolving Account-Nonappropriated)

	FY 2006	FY 2007	Biennial Total
FTE's:	2.0	2.0	2.0
GFS:	\$0	\$0	\$0
Other:	\$320,000	\$320,000	\$640,000
Total:	\$320,000	\$320,000	\$640,000

Agency: 155 - Department of Information Services

Statewide Strategy: Improve decision support for government decision makers

Expected Results

A high priority of Washington's management agenda is to move toward a more enterprise-based and integrated model for providing better value to citizens. Under the leadership of the Department of Information Services, the Academy leads multi-agency development of enterprise government services that are fueled by technology and innovation. Furthermore, the Academy leads the integration of multiple agency business processes, Internet services and digital government infrastructure to create the next generation of high value, one stop digital government services to serve citizens better.

The Academy cultivates one of the state's most strategic assets: a growing core of agencies and staff who see the value and want to work together across agencies to deliver coordinated Internet and Enterprise services. In fiscal year 2006, the Academy will lead this state's efforts to ensure the continuity of government services in the middle of a disruption through a statewide Business Continuity initiative. Major outcomes will be a replicable planning framework all agencies can follow to implement business continuity plans, a core set of plans developed by first adopter agencies, a program to sustain business continuity planning across agencies when the initiative is completed, and a new set of DIS service offerings related to business continuity.

A012 Digital Archives

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

This activity's primary mission is to preserve and make accessible the legal and historical electronic records of all executive, legislative, and judicial branches; state agencies; and local governments. It maintains a public research facility for reference and scholarship. The Digital Archive provides secure storage of archival electronic records, provides remote access via the Web, and ensures long term accessibility through data migration as technology changes. (Other Funds: Archives and Records Management Account-State, Local Government Archive Account-State)

	FY 2006	FY 2007	Biennial Total
FTE's	6.2	8.3	7.3
GFS	\$0	\$0	\$0
Other	\$2,941,000	\$2,969,000	\$5,910,000
Total	\$2,941,000	\$2,969,000	\$5,910,000

Agency: 085 - Office of the Secretary of State

Statewide Strategy: Improve decision support for government decision makers

Expected Results

Terabytes (TB) of archival electronic records accessioned into the Digital Archives from local and state government agencies.				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	2		
	4th Qtr	10	2	(8)
2003-05	8th Qtr	0	1	1

A005 Digital Government Services

The department supports the state of Washington's Internet portal, Access Washington(TM) and the companion enterprise search tool, Ask George(TM), as well as state government's Intranet portal, Inside Washington(TM). These statewide web portals deliver the single face of Washington government. (Data Processing Revolving Account-Nonappropriated)

	FY 2006	FY 2007	Biennial Total
FTE's	8.3	8.3	8.3
GFS	\$0	\$0	\$0
Other	\$1,461,000	\$1,478,000	\$2,939,000
Total	\$1,461,000	\$1,478,000	\$2,939,000

Agency: 155 - Department of Information Services

Statewide Strategy: Support democratic processes and government accountability

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

Expected Results

Access Washington(TM) serves as the virtual front door to Washington government over the Internet. DIS measures and tracks the usage of the portal web site as a method of evaluating traffic to the site. DIS also tracks the usage of the Ask George(TM) search engine and the 24x7 customer support site. Access Washington(TM) currently serves approximately 2 million page views a month. Usage of the statewide portal continues to increase. To date, Ask George(TM) serves, on average, over 6,000 search queries a day. The 24x7 customer support site in Access Washington(TM) serves, on average, 7,000 support sessions a month. These key indicators suggest to the state the level of awareness of the state portal for providing a seamless face of Washington government over the Internet.

A006 Digital Learning

The Digital Learning Commons is a web-based portal where students, parents, and teachers from around the state have access to digital resources, learning tools, and online classes. Advanced applications of rich multi-media digital content, including curriculum modules, online collections and resources, and sample student projects, enhance curricula in schools. Online technology integration tools will help teachers and librarians make effective use of digital resources, and allow students to create personalized portfolios that can capture, preserve, and present their work. An independent, nonprofit organization has launched this public-private partnership, which will become self-sustaining after the start-up phase. The nonprofit organization must develop the project in close collaboration with schools.

	FY 2006	FY 2007	Biennial Total
FTE's	0.0	0.0	0.0
GFS	\$0	\$0	\$0
Other	\$0	\$0	\$0
Total	\$0	\$0	\$0

Agency: 155 - Department of Information Services

Statewide Strategy: Improve decision support for government decision makers

Expected Results

The vendor shall create a demonstration project, in collaboration with Washington schools, providing a web-based portal where students, parents, and teachers from around the state will have access to digital curriculum resources, learning tools, and online classes.

A001 Dispute Resolution of Public Employer Labor Disputes

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

The mission of the Public Employment Relations Commission (PERC) is to prevent or minimize disruptions of public services by the uniform, impartial, efficient, and expert resolution of labor-management disputes. PERC has jurisdiction over all local government units and their employees (including school districts and their certificated employees), state government units and their employees (transitioning to full-scope bargaining rights), state college and university faculty, home care employees, research/teaching assistants at the University of Washington, and private employers and employees (upon their joint request). PERC provides mediation and interest arbitration for contract negotiation disputes, provides training on interest-based bargaining techniques, certifies and clarifies bargaining units, decides unfair labor practice and non-association claims, and provides arbitration for contract interpretation disputes.

	FY 2006	FY 2007	Biennial Total
FTE's	42.6	43.7	43.2
GFS	\$2,808,000	\$2,892,000	\$5,700,000
Other	\$1,435,000	\$1,535,000	\$2,970,000
Total	\$4,243,000	\$4,427,000	\$8,670,000

Agency: 275 - Public Employment Relations Comm

Statewide Strategy: Provide human resources support for government agencies

Expected Results

The Commission continues to minimize or eliminate the disruption of public services due to labor-management disputes. This involves continuing to resolve contract negotiation impasses without work stoppages in over 98 percent of cases brought before the Commission. Although disputing parties may appeal a PERC decision to the court system, more than 99 percent of all adjudicatory proceedings before the Commission continue to be resolved as processed/decided at the agency level.

Percentage of public employment contract negotiation impasses resolved without work stoppages.				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	100%		
	4th Qtr	100%		
2003-05	8th Qtr	100%	100%	0%
	4th Qtr	100%	99%	(1)%

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

Percentage of public employment-related adjudicative proceedings resolved without court litigation.				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	99%		
	4th Qtr	99%		
2003-05	8th Qtr	99%	98.9%	(0.1)%
	4th Qtr	99%	99.6%	0.6%

Percentage of public employment grievances resolved without work stoppages.				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	100%		
	4th Qtr	100%		
2003-05	8th Qtr	100%	100%	0%
	4th Qtr	100%	100%	0%

A007 Distributed Computing

DIS provides customers with server-based enterprise business solutions that integrate a variety of technical support options, for both customer and department-owned business processes. This includes the design, purchase, building, and support of the infrastructure that powers web-based digital government. A full menu of technical support services is provided for customer-owned or leased dedicated systems and department-owned digital government infrastructure systems and services. DIS supports agency-shared and dedicated servers and a variety of other platforms. These technologies allow customers to facilitate communications, integrate applications, utilize a range of report and document management capabilities, deliver print and other electronic files from a variety of computers, securely transfer sensitive data between organizations, and offer electronic mail lists to citizens and partners through which they can learn about current events in specific areas of government. (Data Processing Revolving Account-Nonappropriated)

	FY 2006	FY 2007	Biennial Total
FTE's	31.2	30.8	31.0
GFS	\$0	\$0	\$0
Other	\$3,657,000	\$3,686,000	\$7,343,000
Total	\$3,657,000	\$3,686,000	\$7,343,000

Agency: 155 - Department of Information Services

Statewide Strategy: Improve decision support for government decision makers

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

Expected Results

This activity is expected to improve the overall efficiency and total cost of ownership of technology across state government by aggregating staff expertise, data center facility costs, data storage, 24x7 availability, etc. Results are driven by customer demand for server-based technologies. The overall goal is to provide appropriate technology to aid agencies in improving access and service delivery to their clients and constituents. As electronic access to government services increases, demand for distributed technologies through DIS is also expected to increase. Currently, DIS supports nearly 300 customer shared and dedicated servers that facilitate the hosting of agency web sites, electronic mailing lists, agency e-mail, and secure file transfer.

A011 Distribution of Surplus Property

The Department of General Administration operates a program that disposes of state surplus properties utilizing methods that are efficient and meet legal requirements concerning use of publicly-owned goods. The program also represents the state with the federal government's surplus program. The state and federal programs allow state agencies, political subdivisions, and non-profit organizations to receive state and federally-owned surplus property, such as office equipment and furniture, at lower-than-market cost. This program is funded through revenue generated from the sale of goods. (General Administration Services Account-Nonappropriated)

	FY 2006	FY 2007	Biennial Total
FTE's	11.5	11.5	11.5
GFS	\$0	\$0	\$0
Other	\$1,297,000	\$1,265,000	\$2,562,000
Total	\$1,297,000	\$1,265,000	\$2,562,000

Agency: 150 - Dept of General Administration**Statewide Strategy: Provide logistical support for government agencies****Expected Results**

Redistribute surplus property in an efficient, cost-effective manner to other state agencies or other governments. Increase sales to priority customers by five percent. This activity also contributes to the customer satisfaction measure listed with the Administrative activity and to the annual dollars saved measure listed with the Administrative activity.

Annual dollars saved for General Administration customers as a direct result of new General Administration efforts				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	\$34,000		
	4th Qtr	\$16,000	\$5,060	\$(10,940)
Thousands of dollars				

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

Average customer satisfaction ratings (scale of 1-7, 7 being high)				
Biennium	Period	Target	Actual	Variance
2005-07	7th Qtr	6		
2003-05	8th Qtr	0	5.5	5.5
2001-03	8th Qtr	0	5.3	5.3

A034 EAS Reimbursable Services

Technical services provided by this activity include: plant operations support, information, technical assistance, and consultation on physical plant operations and maintenance issues to state and local governments; services to the Washington public works community and the K-12 school system; and an electronic library of pre-designs and studies for certain projects. Additionally, this activity supports the design, construction, and maintenance needs of public facilities through comprehensive, professional project management services for development, design, construction, and energy management. These services include the "Building on a Disk" scanning and indexing of facility drawings and operations manuals, facility condition assessment and capital budgeting assistance, limited public works project management, and selected small project in-house design. These services are distinguished from Capital Project Management activities in that these services are funded through reimbursable agreements with our client agencies. (General Administration Services Account-Nonappropriated)

	FY 2006	FY 2007	Biennial Total
FTE's	5.7	5.7	5.7
GFS	\$0	\$125,000	\$125,000
Other	\$330,000	\$323,000	\$653,000
Total	\$330,000	\$448,000	\$778,000

Agency: 150 - Dept of General Administration

Statewide Strategy: Provide logistical support for government agencies

Expected Results

Member organizations will receive at least a 3:1 ratio of benefit to subscription cost; greater facilities stewardship will be promoted and supported with expert/industry best practices, lessons learned, and on-site assistance; clearinghouse functions will be performed, including research and evaluation of member activities; GA activities will be marketed to external customers and the program will remain self-sustaining. As a direct result of GA efforts, it is anticipated customers will save more than \$2,500,000 during the 2003-05 Biennium. This activity also contributes to the customer satisfaction measure listed with the Administrative activity and to the annual dollars saved measure listed with the Administrative activity.

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

Annual dollars saved for General Administration customers as a direct result of new General Administration efforts				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	\$34,000		
	4th Qtr	\$16,000	\$5,060	\$(10,940)
<i>Thousands of dollars</i>				

Average customer satisfaction ratings (scale of 1-7, 7 being high)				
Biennium	Period	Target	Actual	Variance
2005-07	7th Qtr	6		
2003-05	8th Qtr	0	5.5	5.5
2001-03	8th Qtr	0	5.3	5.3

A014 Election Cost Reimbursement to Counties

This activity provides primary and general election cost reimbursements to county election offices in odd-numbered election years and for the presidential primary.

	FY 2006	FY 2007	Biennial Total
FTE's	0.0	0.0	0.0
GFS	\$3,472,000	\$0	\$3,472,000
Other	\$0	\$0	\$0
Total	\$3,472,000	\$0	\$3,472,000

Agency: 085 - Office of the Secretary of State
Statewide Strategy: Provide state financial services and resources

Expected Results

Percent of eligible counties reimbursed for election costs within the required time frame.				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	100%		
	4th Qtr	100%	84%	(16)%
2003-05	8th Qtr	100%	100%	0%
	4th Qtr	0%	100%	100%
2001-03	8th Qtr	0%	100%	100%
	4th Qtr	0%	100%	100%

A003 Employee Advisory Service

The mission of the Employee Advisory Service (EAS) is to support and enhance employee performance and to promote a safe and productive work environment for employees. EAS serves about 60,000 merit system employees and their families; it also contracts with non-merit system entities, such as the Washington State Ferries, higher education institutions, and municipalities. EAS provides confidential, no-charge assistance to employees and family members, identifying and resolving a variety of personal problems affecting their job performance. It offers assistance to agencies in addressing productivity issues, provides supervisor training to manage change and on-the-job behavioral problems, and offers reduction-in-force workshops. EAS also coordinates independent medical evaluations for threat assessment and/or fitness for duty and provides critical incident management services. (Department of Personnel Service-State)

	FY 2006	FY 2007	Biennial Total
FTE's	9.0	9.0	9.0
GFS	\$0	\$0	\$0
Other	\$802,000	\$843,000	\$1,645,000
Total	\$802,000	\$843,000	\$1,645,000

Agency: 111 - Department of Personnel

Statewide Strategy: Provide human resources support for government agencies

Expected Results

The Employee Advisory Service supports and enhances employee performance and promotes a safe and productive working environment by assisting the employee to address personal problems affecting their employment. The program also assists agency management in addressing an employees' job performance, behavior, and productivity.

A013 Energy Services

Energy Services provides engineering services to agencies on a fee-for-service basis to assist agencies in conserving energy and reducing their energy costs. Engineers also conduct energy life cycle cost reviews, assist with sustainable design, and support building commissioning. Agencies incur no direct costs as all costs are paid for with energy savings. (General Administration Services Account-Nonappropriated)

	FY 2006	FY 2007	Biennial Total
FTE's	12.1	13.3	12.7
GFS	\$0	\$0	\$0
Other	\$1,623,000	\$1,569,000	\$3,192,000
Total	\$1,623,000	\$1,569,000	\$3,192,000

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

Agency: 150 - Dept of General Administration**Statewide Strategy:** Provide logistical support for government agencies**Expected Results**

Projects reduce energy consumption for customers, thus reducing costs for public agencies and saving taxpayer dollars. Reductions in energy consumption also have a positive impact on the environment. As a direct result of GA efforts, it is anticipated that customers will save more than \$1,000,000 during the 2003-05 Biennium. This activity also contributes to the customer satisfaction measure listed with the Administrative activity and to the annual dollars saved measure listed with the Contract Administration activity.

Annual dollars saved for General Administration customers as a direct result of new General Administration efforts				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	\$34,000		
	4th Qtr	\$16,000	\$5,060	\$(10,940)
<i>Thousands of dollars</i>				

Annual megawatt-hours of energy consumption in public buildings saved as a result of General Administration efforts				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	12,000		
	4th Qtr	12,000	13,093	1,093
2003-05	8th Qtr	0	14,936	14,936
	4th Qtr	0	12,380	12,380
2001-03	8th Qtr	0	14,600	14,600

Average customer satisfaction ratings (scale of 1-7, 7 being high)				
Biennium	Period	Target	Actual	Variance
2005-07	7th Qtr	6		
2003-05	8th Qtr	0	5.5	5.5
2001-03	8th Qtr	0	5.3	5.3

A002 Enforcement of Public Disclosure Laws

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

The Public Disclosure Commission monitors whether persons subject to public disclosure laws file timely reports and comply with other provisions of the law. The agency reviews approximately 70 complaints from the public annually, the vast majority relating to provisions of the campaign financing statutes. The commission initiates investigations, produces reports, and enforces the public disclosure laws, including hearing enforcement cases and imposing penalties on violators.

	FY 2006	FY 2007	Biennial Total
FTE's	3.8	4.4	4.1
GFS	\$430,000	\$495,000	\$925,000
Other	\$0	\$2,000	\$2,000
Total	\$430,000	\$497,000	\$927,000

Agency: 082 - Public Disclosure Commission

Statewide Strategy: Support democratic processes and government accountability

Expected Results

PDC has two enforcement related performance measures: the percentage of candidates, political committees, lobbyists, and public officials who meet statutory filing deadlines and the number and percentage of routine investigations completed within 90 days. In addition to overseeing compliance with filing deadlines, PDC also receives annually approximately 70 complaints of alleged violations from the public. The agency is working to decrease the amount of time it takes to bring complaints to resolution by instituting a case tracking system that sets a 90-day goal for completion of routine investigations. The agency must take into account interruptions caused by 45-day letter investigations (see RCW 42.17.400) and the fact that enforcement staff have other duties, including assisting filers to comply with the law, which accounts for approximately 40 percent of their work time. During Fiscal Year 2004, 85 percent of enforcement cases were closed within 180 days, with 32 percent completed within 90 days.

Average number of days from receipt of electronically filed campaign reports to posting on web site				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	1		
	4th Qtr	1	1	0

Percentage of candidates, political committees, lobbyists, and public officials who meet statutory filing deadlines.				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	96%		
	4th Qtr	96%	96%	0%

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

The percentage of routine investigations completed within 90 days.				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	60%		
	4th Qtr	45%	67%	22%

A008 Enterprise Security Services

Enterprise Security Services secures and protects the state's critical assets and information by providing statewide Internet protection for the shared state networks and Secure Gateway services including: Transact Washington(TM), SecureAccess Washington(TM), Fortress and Virtual Private Network (VPN) services. (Data Processing Revolving Account-Nonappropriated)

	FY 2006	FY 2007	Biennial Total
FTE's	14.4	14.4	14.4
GFS	\$0	\$0	\$0
Other	\$3,257,000	\$3,296,000	\$6,553,000
Total	\$3,257,000	\$3,296,000	\$6,553,000

Agency: 155 - Department of Information Services

Statewide Strategy: Improve decision support for government decision makers

Expected Results

The first expected result from the Enterprise Security Services group is that the centrally managed state networks are not compromised from the public worldwide Internet. This type of compromise event has potentially significant consequences to normal government operations. The second expected result is to provide the appropriate security gateway services to agencies so that they can appropriately protect their applications deployed to the public.

A006 Executive Ethics Board

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

The Executive Ethics Board is a regulatory board responsible for addressing violations of the State Ethics in Public Service Act. It also promotes and supports ethical awareness and principled action through knowledge and understanding of this law. The Board fulfills its mission under specific statutory mandates that include: developing educational materials and training; adopting rules and policies; issuing informal advice and formal advisory opinions; investigating and resolving allegations of misconduct through an adjudicative process; reviewing certain contracts between state agencies and state officers and employees; and reviewing agency policies. The Board and its staff conducts ongoing training and educational workshops as well as teaching individualized agency training sessions. It responds to complaints through fair and impartial investigation, settlement, and hearing if settlement cannot be reached. While the Board is an independent body, the Office of the Attorney General provides its Board staff and its legal representation through two different divisions, one that provides a legal advisor and another that provides a prosecutor for the Board's regulatory actions. Currently, the Board staff consists of an executive director, investigator, and a training and information specialist.

	FY 2006	FY 2007	Biennial Total
FTE's	4.7	4.7	4.7
GFS	\$0	\$0	\$0
Other	\$472,000	\$469,000	\$941,000
Total	\$472,000	\$469,000	\$941,000

Agency: 100 - Office of Attorney General

Statewide Strategy: Support democratic processes and government accountability

Expected Results

The Board is currently handling significantly greater numbers of ethics cases in the last two years, then since its inception in 1995. Over the last biennium, the number of complaints filed by public employees and citizens has averaged over 100 per year which is double the amount prior to 2001. The Board has also seen an increase in the number of referrals from the State Auditor's Office, whistleblower cases filed with that office that also raise Ethics Law issues.

A001 Executive Operations for Governor's Office

The Governor is the chief executive officer of the state, responsible for the overall administration of the affairs of the state of Washington. The Office of the Governor includes staff members who assist the Governor with administrative support, communicating with the public, and representing the Governor's policy recommendations to the Legislature.

	FY 2006	FY 2007	Biennial Total
FTE's	41.9	41.7	41.8
GFS	\$4,600,000	\$4,406,000	\$9,006,000
Other	\$303,000	\$229,000	\$532,000
Total	\$4,903,000	\$4,635,000	\$9,538,000

Agency: 075 - Office of the Governor

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

Statewide Strategy: Support democratic processes and government accountability**Expected Results**

An efficient state government that works toward exceptional education, economic vitality, and a healthy environment.

A001 Executive Operations for the Lieutenant Governor's Office

The Lieutenant Governor, elected independently of the Governor, has a constitutional responsibility to act as Governor if the Governor is unable to perform his/her duties; serve as the presiding officer (President) of the Senate; and discharge other duties prescribed by law. The Lieutenant Governor represents the state at public and private functions, and serves on various executive and legislative committees. Staff assists the Lieutenant Governor with administrative support, communicating with the public, and representing the Lieutenant Governor's policy recommendations to the Legislature.

	FY 2006	FY 2007	Biennial Total
FTE's	5.7	5.7	5.7
GFS	\$519,000	\$520,000	\$1,039,000
Other	\$0	\$2,000	\$2,000
Total	\$519,000	\$522,000	\$1,041,000

Agency: 080 - Office of Lieutenant Governor

Statewide Strategy: Support democratic processes and government accountability

Expected Results

Increase the number of visits on the Lieutenant Governor's education website at www.mfiles.org .				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	9,000		
	7th Qtr	9,000		
	6th Qtr	9,000		
	5th Qtr	9,000		
	4th Qtr	9,000	18,920	9,920
	3rd Qtr	9,000	21,735	12,735
	2nd Qtr	9,000	19,283	10,283
	1st Qtr	9,000	19,172	10,172
2003-05	8th Qtr	71,000	203,520	132,520
	4th Qtr	67,827	143,900	76,073

A004 Facilities Operation and Maintenance

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

This activity provides maintenance and operation services for state-owned and managed facilities within Thurston County, including the Capitol Campus. Services include preventive building maintenance (including electrical, carpentry and HVAC), cleaning and preservation of historical building exteriors, care of Capitol Campus grounds and state-owned parks within Olympia, campus utilities, campus fire protection, and Washington State Patrol security.

	FY 2006	FY 2007	Biennial Total
FTE's	46.9	46.8	46.9
GFS	\$0	\$0	\$0
Other	\$10,202,000	\$10,022,000	\$20,224,000
Total	\$10,202,000	\$10,022,000	\$20,224,000

Agency: 150 - Dept of General Administration

Statewide Strategy: Provide logistical support for government agencies

Expected Results

Maintain campus buildings in good working order. Preventive maintenance work and repairs to prolong the life of the facilities and to provide a safe, healthy environment for public employees. Campus grounds and parks are maintained to agreed-to standards and a clean, safe environment is provided for all citizens. This activity also contributes to the customer satisfaction measure listed with the Administrative activity and to the annual dollars saved measure listed with the Administrative activity.

Annual dollars saved for General Administration customers as a direct result of new General Administration efforts				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	\$34,000		
	4th Qtr	\$16,000	\$5,060	\$(10,940)
<i>Thousands of dollars</i>				

Average customer satisfaction ratings (scale of 1-7, 7 being high)				
Biennium	Period	Target	Actual	Variance
2005-07	7th Qtr	6		
2003-05	8th Qtr	0	5.5	5.5
2001-03	8th Qtr	0	5.3	5.3

A015 Federal Information

This activity provides citizens with access to print and digital information and publications, both current and historical, from the federal government.

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

	FY 2006	FY 2007	Biennial Total
FTE's	6.7	6.7	6.7
GFS	\$579,000	\$599,000	\$1,178,000
Other	\$0	\$2,000	\$2,000
Total	\$579,000	\$601,000	\$1,180,000

Agency: 085 - Office of the Secretary of State**Statewide Strategy:** Improve decision support for government decision makers**Expected Results**

The people of Washington will have permanent access to a comprehensive, centralized collection of government publications in any format.

Number of federal publications (print or electronic) in the state archives online catalog.				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	504,330		
	4th Qtr	494,000	469,965	(24,035)
2003-05	8th Qtr	409,976	453,797	43,821
	4th Qtr	0	396,476	396,476
2001-03	8th Qtr	0	382,966	382,966
	4th Qtr	0	332,507	332,507

A003 Fulfillment

Fulfillment provides printing, finishing, storage, inventory control, order processing, and distribution in one integrated package. The service also includes an Internet storefront, The General Store, which allows customers to order items 24-hours-a-day from any computer. Fulfillment takes care of all the administration and accounting for distributed items, including processing credit card payments, tracking sales and inventory, and creating customized reports to help agencies manage publications effectively. Agencies use Fulfillment to reduce waste, decrease printing and storage costs, and redirect resources to core business processes.

	FY 2006	FY 2007	Biennial Total
FTE's	7.5	7.0	7.3
GFS	\$0	\$0	\$0
Other	\$250,000	\$255,000	\$505,000
Total	\$250,000	\$255,000	\$505,000

Agency: 130 - Public Printer

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

Statewide Strategy: Provide logistical support for government agencies**Expected Results**

Enable our customers to achieve their printing requirements efficiently and effectively.

A005 Game Vendors

This activity includes contractual payments for services provided by vendors for the gaming system, stand alone machines, and scratch products, and includes such things as game planning and analysis, new technologies, and communication terminals in 3500 retail outlets.

	FY 2006	FY 2007	Biennial Total
FTE's	0.0	0.0	0.0
GFS	\$0	\$0	\$0
Other	\$14,294,000	\$16,585,000	\$30,879,000
Total	\$14,294,000	\$16,585,000	\$30,879,000

Agency: 116 - State Lottery Commission**Statewide Strategy: Provide state financial services and resources****Expected Results**

Lottery products (games) which are attractive and entertaining, and encrypted rapid wager processing systems that ensure high product integrity. This activity also contributes to the revenue measure listed with the Administration activity.

A016 Government Information Locator Service (GILS)

This activity provides citizens with online access to government information in Washington through specialized online search tools offering carefully selected sites for state and local government and consumer protection information.

	FY 2006	FY 2007	Biennial Total
FTE's	4.1	4.1	4.1
GFS	\$352,000	\$382,000	\$734,000
Other	\$0	\$1,000	\$1,000
Total	\$352,000	\$383,000	\$735,000

Agency: 085 - Office of the Secretary of State**Statewide Strategy: Improve decision support for government decision makers****Expected Results**

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

Number of visits to Find It Washington or Find It Consumer to access current government websites.				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	1,200,000		
	4th Qtr	1,250,000	1,196,927	(53,073)
2003-05	8th Qtr	1,500,000	1,110,967	(389,033)
	4th Qtr	0	1,412,313	1,412,313
2001-03	8th Qtr	0	1,444,192	1,444,192
	4th Qtr	0	1,612,404	1,612,404

A008 Governor's Budget Development

OFM's Budget Division assists in the development of the Governor's budget proposal to the Legislature. Primary activities include evaluating budget requests from state agencies and providing the Governor with recommendations for funding levels; preparing the Governor's budget proposal; assisting the Governor in establishing financial, budget, and program policies for the state; and monitoring agency implementation of executive and legislative budget objectives. (General Fund-State)

	FY 2006	FY 2007	Biennial Total
FTE's	39.3	41.4	40.4
GFS	\$3,801,000	\$4,259,000	\$8,060,000
Other	\$200,000	\$217,000	\$417,000
Total	\$4,001,000	\$4,476,000	\$8,477,000

Agency: 105 - Office of Financial Management

Statewide Strategy: Improve decision support for government decision makers

Expected Results

A balanced budget recommendation reflecting the Governor's fiscal and policy priorities. Timely, accurate, and objective budget/performance information and advice. Execution of the state budget in accordance with actual revenues and legislative/gubernatorial intent.

A004 Graphic Design

Design Services provides complete graphic design services for print and electronic media. The department offers graphic design consultation, illustration, document layout, file creation, and optical character recognition conversion services to help customers achieve professional results cost-effectively.

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

	FY 2006	FY 2007	Biennial Total
FTE's	3.0	3.0	3.0
GFS	\$0	\$0	\$0
Other	\$170,000	\$165,000	\$335,000
Total	\$170,000	\$165,000	\$335,000

Agency: 130 - Public Printer**Statewide Strategy:** Provide logistical support for government agencies**Expected Results**

Enable our customers to achieve their printing requirements efficiently and effectively.

A017 Help America Vote Act Local Grant Program

This activity was created in the 2003-05 Biennium to establish a local grant program to assist county auditors in meeting the requirements of the Help America Vote Act of 2002 (HAVA). The Office of the Secretary of State is responsible for administering the grant program and meeting federal audit requirements. (Other Funds: Election Account-Federal)

	FY 2006	FY 2007	Biennial Total
FTE's	3.3	2.8	3.1
GFS	\$0	\$0	\$0
Other	\$26,058,000	\$14,422,000	\$40,480,000
Total	\$26,058,000	\$14,422,000	\$40,480,000

Agency: 085 - Office of the Secretary of State**Statewide Strategy:** Support democratic processes and government accountability**Expected Results**

Percent of counties in compliance with all mandatory Help America Vote Act requirements.				
Biennium	Period	Target	Actual	Variance
2005-07	4th Qtr	100%	100%	0%
2003-05	8th Qtr	100%	100%	0%
	4th Qtr	0%	7.5%	7.5%

A006 Human Resource Information Systems

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

The Department of Personnel (DOP) maintains a centralized Human Resource Management System (HRMS) that provides personnel administration and payroll processing functionality for state agencies. HRMS is an enterprise system that supports a number of critical functions including payroll, retirement, insurance, recruitment, employment referrals, training, and compliance with federal programs. It also provides ready access to the data needed for effective human resource management and planning. This activity also supports DOP's technology infrastructure, including four computing platforms: mainframe, local area network, client/server, and the web (Intranet and Internet). DOP websites provide the general public and state employees with easy access to information regarding services, civil service rules, and employment-related information, as well as the online job application system. (Data Processing Revolving Account-Nonappropriated)

	FY 2006	FY 2007	Biennial Total
FTE's	73.1	66.9	70.0
GFS	\$0	\$0	\$0
Other	\$32,585,000	\$14,111,000	\$46,696,000
Total	\$32,585,000	\$14,111,000	\$46,696,000

Agency: 111 - Department of Personnel

Statewide Strategy: Provide human resources support for government agencies

Expected Results

Maintain technology systems and applications that provide efficient, streamlined support for payroll, retirement, insurance, recruitment, employment referrals, training, and other key human resource management business needs. Provide efficient, ready access, including self-service tools, to human resource data and information. Reducing transactional time is a key goal.

Percent of human resource staff time allocated to transaction/recordkeeping activities				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	20%		
	4th Qtr	25%		

A019 Imaging Services and Security Microfilm

This activity provides imaging services on a cost-recovery basis to state and local agencies to ensure permanent retention of essential records and documents of legal or historical significance. Services include imaging (filming, scanning, and digital conversion); creating an inventory; quality review and inspection; brown-toning for preservation; and off-site security storage of archival microfilm and images. The unit also provides assessment and consultation on local government holdings and microfilm/imaging projects, and provides information on microfilm and imaging standards. (Other Funds: Imaging Account-Non-appropriated, Archives & Records Management Account-State, Local Government Archive Account-State)

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

	FY 2006	FY 2007	Biennial Total
FTE's	49.1	49.6	49.4
GFS	\$0	\$0	\$0
Other	\$2,131,000	\$2,418,000	\$4,549,000
Total	\$2,131,000	\$2,418,000	\$4,549,000

Agency: 085 - Office of the Secretary of State**Statewide Strategy:** Provide logistical support for government agencies**Expected Results**

Number of document images digitized or microfilmed of state and local agencies essential records for improved access and preservation.				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	11,000	0	(11,000)
	4th Qtr	19,000	10,979	(8,021)
2003-05	8th Qtr	0	10,541	10,541
	4th Qtr	0	8,185	8,185
<i>Measure excludes film or CD duplicating and jumbo scanned images.</i>				
<i>Number in Thousands</i>				

A001 Information Services and Support for Legislature

The Legislative Evaluation and Accountability Program (LEAP) Committee is a bipartisan committee serving under the direction and control of the Legislature to provide information support for legislative fiscal analysts and policy making. The Committee provides the Legislature and its staff with information technology services and support needed to enable legislative budget development and in-depth analysis and monitoring of state agency expenditures, budgets, and related fiscal matters.

	FY 2006	FY 2007	Biennial Total
FTE's	13.8	16.1	15.0
GFS	\$1,737,000	\$1,924,000	\$3,661,000
Other	\$0	\$60,000	\$60,000
Total	\$1,737,000	\$1,984,000	\$3,721,000

Agency: 020 - Leg Evaluation & Account Prog Comm**Statewide Strategy:** Improve decision support for government decision makers

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

Expected Results

Legislative fiscal committee staff have stable, reliable, effective budget development and supporting system tools and data to develop and report budget proposals.

A009 Information Services Policy Development and Project Oversight

DIS provides staff support to the Information Services Board (ISB), which is composed of representatives of all three branches of state government, and private industry. Activities include the development of statewide information technology (IT) policy, preparation of technical IT standards and guidelines, oversight of major IT projects, evaluation of the technical merits of proposed projects, and evaluation of enterprise technology and business initiatives. DIS also serves as the lead agency for statewide technology initiatives, in the areas of criminal justice, education, communications interoperability, small agency client services, enterprise architecture, geospatial data, and Homeland Security technology initiatives. (Data Processing Revolving Account)

	FY 2006	FY 2007	Biennial Total
FTE's	22.1	22.4	22.3
GFS	\$0	\$0	\$0
Other	\$2,787,000	\$3,146,000	\$5,933,000
Total	\$2,787,000	\$3,146,000	\$5,933,000

Agency: 155 - Department of Information Services

Statewide Strategy: Improve decision support for government decision makers

Expected Results

The outcomes expected from Policy Development and Project Oversight are: Enhance the success of IT projects through joint accountability, best practices and disciplined project management. Review and update policies and technical standards and guidelines to enhance effective and efficient use of technology, ensure proper accountability for IT investment decisions, ensure security of the IT infrastructure, and coordinate IT enterprise initiatives. Publish the State Strategic IT Plan and a biennial State Performance Report. Coordinate and facilitate the implementation, operation, maintenance, and integrated delivery of complete, accurate, and timely justice information. Coordinate and deliver a statewide investment plan for radio communications facilities and spectrum licensed to the state. Develop, implement, and maintain plans that enable state information systems to prevent, protect, respond, and recover from terrorist attacks, natural, or technological disasters in Washington.

A001 Information Technology and Telecommunications Services

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

The Joint Legislative Systems Committee was created by the 49th Legislature in 1986. It oversees information technology in the Legislature and enforces the policies, procedures, and standards established by the Committee. It functions primarily through the activities of its operating arm, the Legislative Service Center (LSC), which provides a full range of information technology services to the House, Senate, and legislative subagencies. LSC's services include computing and telecommunication operations, equipment maintenance and repair, applications support, customer training, and help desk support. LSC also provides selected services to certain non-legislative customers. In addition, LSC provides support for electronic access to legislative information. The Joint Legislative Systems Committee was created by the 49th Legislature in 1986.

	FY 2006	FY 2007	Biennial Total
FTE's	50.0	50.0	50.0
GFS	\$7,288,000	\$7,252,000	\$14,540,000
Other	\$932,000	\$941,000	\$1,873,000
Total	\$8,220,000	\$8,193,000	\$16,413,000

Agency: 038 - Joint Legislative Systems Committee

Statewide Strategy: Improve decision support for government decision makers

Expected Results

Provide and maintain the information technology infrastructure necessary for the Legislature to conduct its law-making activities and constituent support services.

A005 Investigating Improper Governmental Actions

The Office of the State Auditor administers the state employee whistleblower program which encourages state employees to disclose, to the extent not expressly prohibited by law, improper governmental actions. Improper governmental action means any action by an employee undertaken in the performance of the employee's official duties, which is a gross waste of public funds or resources or in violation of federal or state law or rule, if the violation is not merely technical or of a minimum nature, or of substantial and specific danger to the public health or safety. (Auditing Services Revolving Account)

	FY 2006	FY 2007	Biennial Total
FTE's	4.0	4.0	4.0
GFS	\$0	\$0	\$0
Other	\$373,000	\$358,000	\$731,000
Total	\$373,000	\$358,000	\$731,000

Agency: 095 - Office of State Auditor

Statewide Strategy: Support democratic processes and government accountability

Expected Results

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

To investigate and report, in a responsive and unbiased manner, assertions of improper activities in state government.

Percentage of assertions of improper governmental actions resolved.

Not measured prior to the 2005-2007 Biennium.

A008 Investigation and Defense of Tort Lawsuits

The Office of the Attorney General defends tort lawsuits brought against the state, its agencies, and employees. The majority of cases are based upon actions brought under theories of negligence in such matters as highway design, release of inmates, accidents on state property, medical malpractice, child care and custody, auto accidents, false arrests, and unreasonable force cases. Staff also handles employment law and personnel cases.

	FY 2006	FY 2007	Biennial Total
FTE's	0.0	0.0	0.0
GFS	\$0	\$0	\$0
Other	\$137,000	\$137,000	\$274,000
Total	\$137,000	\$137,000	\$274,000

Agency: 100 - Office of Attorney General

Statewide Strategy: Improve decision support for government decision makers

Expected Results

Provide high quality and efficient legal services by measuring the age at which lawsuits resolve and by tracking clearance rates on a quarterly basis. Maintain a high rate of Tort case appeal litigation success.

Tort (claim against the State in which the State is named as a defendant) appeal litigation success rate.

Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	0.85%		
	4th Qtr	0.85%		

Number of tort appeal cases (claim against the State in which the State is named as a defendant) closed in State's favor divided by number of tort appeal cases closed.

A001 Investment Activities

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

The Washington State Investment Board (WSIB) manages approximately \$57 billion in investments for retirement, industrial insurance, and permanent and other trust funds, including the defined benefit and new hybrid defined contribution retirement plans for teachers, school employees, law enforcement officers, firefighters, and public employees. The WSIB also has investment authority for the Deferred Compensation Plan, Guaranteed Education Tuition program, Emergency Reserve Fund, Developmental Disabilities Endowment Trust, Judges Supplemental Retirement Fund, and the Basic Health Fund. The goal of the board is to diversify the assets and maximize investment returns, at a prudent level of risk, for the exclusive benefit of the respective fund beneficiaries.

	FY 2006	FY 2007	Biennial Total
FTE's	72.0	71.9	72.0
GFS	\$0	\$300,000	\$300,000
Other	\$7,934,000	\$8,189,000	\$16,123,000
Total	\$7,934,000	\$8,489,000	\$16,423,000

Agency: 126 - State Investment Board

Statewide Strategy: Provide state financial services and resources

Expected Results

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

Other Trust Funds: The variance from the average rate of return in comparison to a nationally recognized fund benchmark 90 day Treasury Bill)				
Biennium	Period	Target	Actual	Variance
2005-07	3rd Qtr	0%	0.03%	0.03%
	2nd Qtr	0%	0.05%	0.05%
	1st Qtr	0%	0%	0%
2003-05	8th Qtr	0%	(0.02)%	(0.02)%
	7th Qtr	0%	(0.01)%	(0.01)%
	6th Qtr	0%	(0.04)%	(0.04)%
	5th Qtr	0%	(0.04)%	(0.04)%
	4th Qtr	0%	(0.03)%	(0.03)%
	3rd Qtr	0%	(0.01)%	(0.01)%
	2nd Qtr	0%	(0.03)%	(0.03)%
	1st Qtr	0%	(0.02)%	(0.02)%
2001-03	8th Qtr	0%	(0.06)%	(0.06)%
	7th Qtr	0%	(0.03)%	(0.03)%
	6th Qtr	0%	(0.09)%	(0.09)%
	5th Qtr	0%	(0.03)%	(0.03)%
	4th Qtr	0%	(0.01)%	(0.01)%
	3rd Qtr	0%	0.11%	0.11%
	2nd Qtr	0%	(0.07)%	(0.07)%
	1st Qtr	0%	(0.15)%	(0.15)%
Final data becomes available in October, four months after fiscal year end. Positive number indicates fund outperformed the benchmark. Estimated measurement is +/- .30%				

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

Permanent Funds: The variance from the average rate of return in comparison to a nationally recognized bond fund benchmark (Lehman Aggregate)				
Biennium	Period	Target	Actual	Variance
2005-07	3rd Qtr	0%	(0.35)%	(0.35)%
	2nd Qtr	0%	0.03%	0.03%
	1st Qtr	0%	0.23%	0.23%
2003-05	8th Qtr	0%	(0.08)%	(0.08)%
	7th Qtr	0%	(0.08)%	(0.08)%
	6th Qtr	0%	(0.26)%	(0.26)%
	5th Qtr	0%	(0.19)%	(0.19)%
	4th Qtr	0%	(0.29)%	(0.29)%
	3rd Qtr	0%	(0.23)%	(0.23)%
	2nd Qtr	0%	(0.12)%	(0.12)%
	1st Qtr	0%	(0.1)%	(0.1)%
2001-03	8th Qtr	0%	0.17%	0.17%
	7th Qtr	0%	0.24%	0.24%
	6th Qtr	0%	(1.26)%	(1.26)%
	5th Qtr	0%	1.01%	1.01%
	4th Qtr	0%	0.01%	0.01%
	3rd Qtr	0%	(0.7)%	(0.7)%
	2nd Qtr	0%	0.18%	0.18%
	1st Qtr	0%	0.36%	0.36%
Final data becomes available in October, four months after fiscal year end. Positive number indicates fund outperformed the benchmark. Estimated measurement is +/- 1%				

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

Retirement Funds: The variance from the median rate of return in comparison to a nationally recognized public pension fund benchmark (TUCS Public Fund > \$1 Billion Median)				
Biennium	Period	Target	Actual	Variance
2005-07	3rd Qtr	0%	1.26%	1.26%
	2nd Qtr	0%	1.49%	1.49%
	1st Qtr	0%	0.86%	0.86%
2001-03	8th Qtr	0%	(2.11)%	(2.11)%
	7th Qtr	0%	0.33%	0.33%
	6th Qtr	0%	(1.61)%	(1.61)%
	5th Qtr	0%	2.89%	2.89%
	4th Qtr	0%	0.11%	0.11%
	3rd Qtr	0%	0.29%	0.29%
	2nd Qtr	0%	(1.76)%	(1.76)%
	1st Qtr	0%	1.61%	1.61%
<i>Final data becomes available in October, four months after fiscal year end. Positive number indicates fund outperformed the benchmark. Estimated measurements are +/-1%</i>				

A005 Investment Services

The Investment Division invests a pool of the state's operating and capital cash reserves for maximum return under defined risk parameters, while still providing sufficient liquidity to meet agency cash requirements. The Investment Division also separately invests and administers the Local Government Investment Pool (LGIP), a pooled investment program which serves more than 400 local government cash managers. Pooled investments and other services allow state and local governments to share in the expertise of the State Treasurer and its investment staff, and reap the benefits of the economies of scale. (State Treasurer's Service Account)

	FY 2006	FY 2007	Biennial Total
FTE's	8.8	8.9	8.9
GFS	\$0	\$0	\$0
Other	\$998,000	\$1,036,000	\$2,034,000
Total	\$998,000	\$1,036,000	\$2,034,000

Agency:

090 - Office of State Treasurer

Statewide Strategy: Provide state financial services and resources

Expected Results

Promote prudent financial practices and provide quality services.

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

Local Government Investment Pool (LGIP)-Incremental value of LGIP compared to comparable privately managed money funds (dollars in thousands).				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	\$13,200		
	4th Qtr	\$13,200		
<i>The incremental value of an active investment program is subject to wide variation due to the shape of the yield curve, the direction of interest rates, treasury cash flow patterns and the investment strategies employed.</i>				

Treasury and Trust Funds - Incremental value of active internal investment compared to overnight investment of all available funds (dollars in thousands).				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	\$6,463		
	4th Qtr	\$264		

A007 Job Classification and Compensation

The Department of Personnel (DOP) develops and revises job classifications and associated compensation levels for classified employees in general government agencies and higher education institutions to reflect the changing business needs of state government and provide career opportunities for employees. DOP provides assistance to agencies in conducting job analyses and determining the competency needs of positions, for purposes of classification, recruitment, compensation, performance management, and workforce planning. DOP is implementing a plan to consolidate 2,400 job classifications into broader occupational categories that provide needed flexibility to adapt to new technology and changing economic, workforce, and organizational needs. It reviews the creation of exempt positions and their salary levels, and conducts a compensation survey every two years to provide recommendations on state employee salaries. It also staffs the State Committee on Agency Officials' Salaries. (Department of Personnel Service-State and Higher Education Personnel Services-State)

	FY 2006	FY 2007	Biennial Total
FTE's	30.2	30.2	30.2
GFS	\$0	\$0	\$0
Other	\$2,865,000	\$2,944,000	\$5,809,000
Total	\$2,865,000	\$2,944,000	\$5,809,000

Agency: 111 - Department of Personnel

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

Statewide Strategy: Provide human resources support for government agencies**Expected Results**

The development and implementation of a streamlined, broader job classification structure and associated compensation plan that flexes with the changing business needs of state government, enhances mobility and career opportunities for employees, and reduces administrative cost and effort.

Number of Job Classes				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	1,340		
	4th Qtr	2,410		

A014 King County (Safeco Field) Statutory Payment

This activity remits the funds necessary for debt service payment on the bonds used to build Safeco Field.

	FY 2006	FY 2007	Biennial Total
FTE's	0.0	0.0	0.0
GFS	\$0	\$0	\$0
Other	\$4,355,000	\$4,530,000	\$8,885,000
Total	\$4,355,000	\$4,530,000	\$8,885,000

Agency: 116 - State Lottery Commission

Statewide Strategy: Provide state financial services and resources

Expected Results

Statutory obligation for debt service payments on bonds used to build Safeco field is met.

A001 Law Enforcement Officers' and Fire Fighters' Plan 2 Retirement Board

Develop policy recommendations, adopt contribution rates, and oversee the administration of the Law Enforcement Officers' and Fire Fighters' Plan 2.

	FY 2006	FY 2007	Biennial Total
FTE's	6.0	6.0	6.0
GFS	\$0	\$0	\$0
Other	\$949,000	\$963,000	\$1,912,000
Total	\$949,000	\$963,000	\$1,912,000

*Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental***Agency: 341 - LEOFF 2 Retirement Board****Statewide Strategy: Provide state financial services and resources****Expected Results**

Every proposal of the Law Enforcement Officers' and Firefighters' Retirement System Plan 2 Board will be supported by research. The Board will also develop a comprehensive member communication program, including targets and a schedule, by December 31, 2004, establish and maintain a process for gathering input from members of the pension plan by December 31, 2004, and perform a baseline survey of membership by March 31, 2005.

A001 Legal Research and Research Services

The State Law Library, located in the Temple of Justice in Olympia, maintains a legal research library and provides legal reference services to state government and the public. In addition, three branch libraries are maintained at the Court of Appeals in Seattle, Tacoma, and Spokane. The primary function of the State Law Library is to provide a legal research library for use by the public, state officials, staff and employees of the judicial, legislative, and executive branches of government, including all commissions, agencies and boards, local governments, and members of the bar. The State Law Library also advises administrative bodies of county law libraries on developing and improving county law library services. State law (RCW 27.20) establishes the State Law Library as part of the judicial branch of government under the jurisdiction of the Supreme Court.

	FY 2006	FY 2007	Biennial Total
FTE's	13.8	13.8	13.8
GFS	\$2,013,000	\$2,024,000	\$4,037,000
Other	\$0	\$5,000	\$5,000
Total	\$2,013,000	\$2,029,000	\$4,042,000

Agency: 046 - State Law Library**Statewide Strategy: Improve decision support for government decision makers****Expected Results**

To continue to provide legal research services to the judicial, legislative, and executive branches of state and local government, and to the citizens of the state in a timely and efficient manner.

A010 Legal Services to State Agencies

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

The Office of the Attorney General provides legal advice and representation to over 230 state agencies, boards, and commissions, which collectively have a broad range of program responsibility. In addition to representing agencies in litigation, the office provides legal advice on issues such as personnel, contracts, public records, and specialized program advice. Some program responsibilities supported by the office include state and federal benefit programs administered by state agencies, state licensing and regulatory programs, state agency custodial programs, higher education institutions, natural resources programs, state agency capital construction and equipment acquisitions, state agency revenue and collection programs, and economic development and enterprise activities.

	FY 2006	FY 2007	Biennial Total
FTE's	914.1	917.7	915.9
GFS	\$502,000	\$541,000	\$1,043,000
Other	\$80,190,000	\$83,887,000	\$164,077,000
Total	\$80,692,000	\$84,428,000	\$165,120,000

Agency: 100 - Office of Attorney General

Statewide Strategy: Improve decision support for government decision makers

Expected Results

The Attorney General's Office expects to provide high quality, option-based legal advice that assists agency decision making, reduces the threat of lawsuits, and saves the state the time, and in many cases, the high costs of litigation. If litigation becomes necessary, the office expects to initiate, defend, and resolve its cases effectively and efficiently for the benefit of the state, its agencies, and its citizens.

A001 Legislative Policy Setting

The House of Representatives is half of the bicameral legislative branch of government established in the Washington State Constitution. Its primary function is to pass laws and make policy for the state of Washington jointly with the Senate.

	FY 2006	FY 2007	Biennial Total
FTE's	388.1	398.4	393.3
GFS	\$30,244,000	\$30,952,000	\$61,196,000
Other	\$0	\$167,000	\$167,000
Total	\$30,244,000	\$31,119,000	\$61,363,000

Agency: 011 - House of Representatives

Statewide Strategy: Support democratic processes and government accountability

A002 Legislative Policy Setting

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

The Senate is half of the bicameral legislative branch of government established in the Washington State Constitution. Its primary function is to pass laws and make policy for the state of Washington jointly with the House of Representatives.

	FY 2006	FY 2007	Biennial Total
FTE's	290.5	303.7	297.1
GFS	\$23,236,000	\$25,413,000	\$48,649,000
Other	\$0	\$125,000	\$125,000
Total	\$23,236,000	\$25,538,000	\$48,774,000

Agency: 012 - Senate

Statewide Strategy: Support democratic processes and government accountability

A106 LGD Local Government Fiscal Notes

The Local Government Fiscal Note program performs mandated analyses on legislation affecting local governments and prepares fiscal notes used in legislative deliberations. The program processed 657 requests in 2001 and 470 requests in 2002. This program produces more fiscal notes than any single state agency.

	FY 2006	FY 2007	Biennial Total
FTE's	2.4	1.6	2.0
GFS	\$117,000	\$141,000	\$258,000
Other	\$0	\$0	\$0
Total	\$117,000	\$141,000	\$258,000

Agency: 103 - Community, Trade & Economic Develop

Statewide Strategy: Support democratic processes and government accountability

Expected Results

Complete 75 percent of fiscal notes within one week. The baseline average from three previous years is 53 percent. Achieve a customer satisfaction composite rating of 85.

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

Percentage of local government fiscal notes produced on time				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	50%		
	4th Qtr	50%		
<i>The completion (vs. on-time) rate for fiscal notes is expected to be 20% for FY06-07 due to loss of FTEs. The completion rate was 100 Percentage during the previous years (FY02-05).</i>				

A020 Library Services to State Institutions

This activity provides on-site library services to over 11,000 residents of two Department of Social and Health Services (DSHS) psychiatric hospitals and ten Department of Corrections (DOC) adult correctional institutions. Both DSHS and DOC libraries support the education, treatment, and rehabilitation of patients and offenders. Branch libraries assist DOC in complying with American Correctional Association standards for accreditation. (Other Funds: General Fund-Federal)

	FY 2006	FY 2007	Biennial Total
FTE's	20.5	20.5	20.5
GFS	\$1,766,000	\$1,830,000	\$3,596,000
Other	\$120,000	\$126,000	\$246,000
Total	\$1,886,000	\$1,956,000	\$3,842,000

Agency: 085 - Office of the Secretary of State**Statewide Strategy: Provide logistical support for government agencies****Expected Results**

The Departments of Corrections and Social and Health Services will have a dependable level of service to support the education, treatment, and rehabilitation of patients and offenders.

Percent of scheduled hours of operation open for service at state institution libraries.				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	90%		
	4th Qtr	90%	92%	2%
2003-05	8th Qtr	85%	89%	4%
	4th Qtr	0%	88%	88%
2001-03	8th Qtr	0%	94%	94%
	4th Qtr	0%	99%	99%

*Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental***A008 Liquor Purchasing and Merchandising**

The Purchasing Division's function is to provide citizens a wide selection of alcoholic beverages at reasonable prices. The division recommends product listings to the board and manages inventory in the Distribution Center. The Special Order Program allows customers to obtain products that are not in general listings.

	FY 2006	FY 2007	Biennial Total
FTE's	12.6	12.6	12.6
GFS	\$0	\$0	\$0
Other	\$681,000	\$702,000	\$1,383,000
Total	\$681,000	\$702,000	\$1,383,000

Agency: 195 - Liquor Control Board

Statewide Strategy: Provide state financial services and resources

Expected Results

Maintain a selection of over 1,900 alcohol beverage items for liquor stores, contract stores, and licensees. Evaluate proposed new products to carry, as well as low-performing items to discontinue, in order to ensure consumer trends are captured and customer expectations are met. Ensure that customer needs are met through the special order program for items not listed by the Board. Review and manage inventory forecasts and sales data to ensure an in-stock level of 95 percent. Maintain trend of increasing sales and revenues to the state. Continue to expand the number of products and suppliers participating in the bailment inventory management system which allows us to lower the cost of goods sold and delay payment on products until they are withdrawn from bailment inventory and shipped to retail outlets. (Approximately 87 percent of the LCB's case inventory is under the bailment system.) Increase return on investment by purchasing discounted stock during sale periods and selling at full margin, adding approximately \$2.5 million in additional revenues annually. Expand the vendor managed inventory (VMI) program in order to reduce the LCB effort required for the generation of purchase orders. Implement shelf management and product display programs intended to encourage consumer trade-up and increase revenue. Process industrial alcohol orders for special permit holders such as hospitals, medical laboratories, and universities.

A009 Liquor Warehouse Operations and Distribution

The Board operates a warehouse for the storing and shipment of liquor. The warehouse located in Seattle, receives products from suppliers, and ships products to state liquor stores and contract liquor stores throughout the state.

	FY 2006	FY 2007	Biennial Total
FTE's	82.1	83.1	82.6
GFS	\$0	\$0	\$0
Other	\$12,164,000	\$14,173,000	\$26,337,000
Total	\$12,164,000	\$14,173,000	\$26,337,000

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

Agency: 195 - Liquor Control Board**Statewide Strategy: Provide state financial services and resources****Expected Results**

The distribution center is the core of the Liquor Board operations. Recently, store orders have reached the maximum design capability of the warehouse operations, and increased funding is needed for any additional growth. During the 2005-07 Biennium, the distribution center will receive, process, and ship over 4 million cases annually to the network of state-owned stores, contract liquor stores, military bases, and tribal outlets. Daily shipments average 17,000 cases, with peak daily shipments reaching 30,000+ cases during November and December. Daily inventory levels of between 330,000 to 450,000 cases valued at cost of \$4.5 million are maintained. Special orders amounting to 22,000 cases a year are provided as a service to our customers without additional cost. This activity contributes to the revenue increase measure listed with the Contract Liquor Store Operations activity.

Liquor Control Board revenues distributed to state and local governments.				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	\$287,770		
	4th Qtr	\$276,318	\$245,136	\$(31,182)
2003-05	8th Qtr	\$249,934	\$318,657	\$68,723
	4th Qtr	\$236,771	\$293,745	\$56,974
<i>(RCW 66.08.190) Distributed revenues include General Fund-State and revenue to various local governments.</i>				

Number of cases shipped annually from the Liquor Control Board's distribution center.				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	4,258,436		
	4th Qtr	4,216,273	4,273,399	57,126
<i>Estimated cases shipped.</i>				

A006 Local Government Budgeting, Accounting and Reporting System and Statistics

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

The Office of the State Auditor, in collaboration with local governments, sets uniform accounting standards for local governments, allowing for consistent reporting of data, timely analysis, and greater public understanding. The office helps local governments meet these standards by providing technical assistance and training. Each year, the office works with local governments to update the Budgeting, Accounting, and Reporting Systems (BARS) for local governments. Annually, the office publishes a compilation of local government comparative statistics, a 10-year history of financial information for comparing entities and analyzing programs. Bond rating agencies often rely on the local government financial reporting system in performing their assessments. (Municipal Revolving Account-Nonappropriated)

	FY 2006	FY 2007	Biennial Total
FTE's	5.7	5.7	5.7
GFS	\$0	\$0	\$0
Other	\$492,000	\$509,000	\$1,001,000
Total	\$492,000	\$509,000	\$1,001,000

Agency: 095 - Office of State Auditor

Statewide Strategy: Support democratic processes and government accountability

Expected Results

To establish uniform systems of budgeting, accounting, and reporting for local governments by class and entity type and to collect and report consistent, timely, and reliable local government financial information.

Percentage of users generally and very satisfied with local government budgeting, accounting, and reporting systems.

Not measured in the 2001-2003 Biennium

A017 Mail Services for State Agencies

The Department of General Administration operates the Consolidated Mail Services (CMS) activity, state government's internal mail service, which processes interagency, incoming, and outgoing mail, and provides site-to-site distribution for most state agencies and some political subdivisions in western Washington. Agencies have identified this as a mission-critical, vital business service because it distributes warrants and laboratory samples. (General Administration Services Account-Nonappropriated)

	FY 2006	FY 2007	Biennial Total
FTE's	72.9	71.8	72.4
GFS	\$0	\$0	\$0
Other	\$5,626,000	\$4,716,000	\$10,342,000
Total	\$5,626,000	\$4,716,000	\$10,342,000

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

Agency: 150 - Dept of General Administration**Statewide Strategy:** Provide logistical support for government agencies**Expected Results**

CMS provides delivery and processing services with the least expense, best quality, and fastest timeline. Customer needs drive the service types. CMS saves customers more than \$2.2 million annually in reduced postage, and campus mail rates are 28 percent cheaper overall than competitors in the private sector. This activity also contributes to the customer satisfaction measure listed with the Administrative activity and to the annual dollars saved measure listed with the Administrative activity.

Annual dollars saved for General Administration customers as a direct result of new General Administration efforts				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	\$34,000		
	4th Qtr	\$16,000	\$5,060	\$(10,940)
<i>Thousands of dollars</i>				

Average customer satisfaction ratings (scale of 1-7, 7 being high)				
Biennium	Period	Target	Actual	Variance
2005-07	7th Qtr	6		
2003-05	8th Qtr	0	5.5	5.5
2001-03	8th Qtr	0	5.3	5.3

A005 Mailing

The Department of Printing provides complete mailing and distribution services, from electronic address data processing to final delivery. The mailing data center prepares address data files, sorting in zip code order, updating addresses of recipients who have moved, and eliminating duplicate or multiple entries. The mailing area also inserts items into envelopes (either with intelligent inserting equipment or by hand), applies addresses with inkjet equipment, and performs all other tasks necessary to prepare mailings to receive the lowest possible postage rates when delivered to the U.S. Postal Service. In addition, the agency's shipping area packages finished goods according to customer specifications and performs all the tasks necessary to prepare and track shipments. Items are shipped to anywhere in the world, either by Department of Printing truck or by private shipping that provides the best service and lowest cost for the customer.

	FY 2006	FY 2007	Biennial Total
FTE's	8.0	8.0	8.0
GFS	\$0	\$0	\$0
Other	\$650,000	\$655,000	\$1,305,000
Total	\$650,000	\$655,000	\$1,305,000

*Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental***Agency: 130 - Public Printer****Statewide Strategy: Provide logistical support for government agencies****Expected Results**

Enable our customers to achieve their printing requirements efficiently and effectively.

A011 Mainframe Computing

The Department of Information Services (DIS) provides shared and dedicated mainframe processing services 24-hours per day, year-round to DIS customers on both IBM System/390 and Unisys computing platforms. Computing services on both platforms include technical support services for shared and agency-unique software products and output in multiple media formats. Examples of transactions performed include all warrants issued by state agencies (including workers' compensation, unemployment, and public assistance); law enforcement inquiries related to fingerprint and fingerprint data; and processing for licensing, child welfare, and corrections services. (Data Processing Revolving Account-Nonappropriated)

	FY 2006	FY 2007	Biennial Total
FTE's	135.3	133.6	134.5
GFS	\$0	\$0	\$0
Other	\$29,663,000	\$29,973,000	\$59,636,000
Total	\$29,663,000	\$29,973,000	\$59,636,000

Agency: 155 - Department of Information Services**Statewide Strategy: Improve decision support for government decision makers****Expected Results**

This activity results in improvement of the overall efficiency, reliability, and total cost of ownership of technology capable of processing large-scale jobs in state government by aggregating staff expertise, data center facility costs, disaster recovery, data storage, 24x7 availability, etc. DIS provides mainframe computing to more than 230 customers. Because the work done in this area is ordered by these agencies, output measures depend on patterns in their demand. Typical monthly outputs exceed 100 million mainframe transactions, 1.5 million warrants printed, 43,000 microfiche produced, and 7,000,000 pages printed on behalf of DIS customers.

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

Computer Processing Service Units per Customer Revenue Dollar				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	28,875		
	7th Qtr	29,925		
	6th Qtr	28,875		
	5th Qtr	29,925		
	4th Qtr	27,500	32,485	4,985
	3rd Qtr	28,500	34,253	5,753
	2nd Qtr	27,500	33,932	6,432
	1st Qtr	28,500	31,506	3,006
2003-05	8th Qtr	33,500	26,876	(6,624)
	7th Qtr	33,200	32,112	(1,088)
	6th Qtr	32,900	30,367	(2,533)
	5th Qtr	32,600	29,516	(3,084)
	4th Qtr	32,300	32,593	293
	3rd Qtr	32,000	29,258	(2,742)
	2nd Qtr	31,700	31,807	107
	1st Qtr	31,400	29,062	(2,338)
2001-03	8th Qtr	20,787	23,034	2,247
	7th Qtr	20,208	22,568	2,360
	6th Qtr	19,634	22,285	2,651
	5th Qtr	19,065	20,766	1,701
	4th Qtr	18,501	20,783	2,282
	3rd Qtr	17,942	20,273	2,331
	2nd Qtr	17,388	20,615	3,227
	1st Qtr	16,834	16,780	(54)
Service Units are the duration of activity adjusted by a manufacturer supplied normalizing factor, and represent work accomplished.				

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

Customer Online Transactions for System 390 and UNISYS Platforms				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	234,258		
	7th Qtr	234,678		
	6th Qtr	236,133		
	5th Qtr	237,740		
	4th Qtr	233,258	247,250	13,992
	3rd Qtr	237,678	246,555	8,877
	2nd Qtr	235,133	231,863	(3,270)
	1st Qtr	239,740	238,714	(1,026)
2003-05	8th Qtr	326,000	239,258	(86,742)
	7th Qtr	323,000	249,133	(73,867)
	6th Qtr	320,000	248,133	(71,867)
	5th Qtr	317,000	253,739	(63,261)
	4th Qtr	314,000	266,321	(47,679)
	3rd Qtr	311,000	272,111	(38,889)
	2nd Qtr	308,000	273,258	(34,742)
	1st Qtr	305,000	283,705	(21,295)
2001-03	8th Qtr	380,000	349,549	(30,451)
	7th Qtr	370,000	349,822	(20,178)
	6th Qtr	360,000	330,736	(29,264)
	5th Qtr	350,000	332,951	(17,049)
	4th Qtr	350,000	282,034	(67,966)
	3rd Qtr	340,000	288,540	(51,460)
	2nd Qtr	330,000	322,502	(7,498)
	1st Qtr	320,000	318,229	(1,771)
<i>Number in thousands</i>				

A002 Maintenance of Governor's Mansion

The Executive Mansion is provided by the state for the Governor's residential use and to fulfill ceremonial responsibilities. The Governor's personal expenses are the responsibility of the Governor and are not included in the mansion budget.

	FY 2006	FY 2007	Biennial Total
FTE's	1.8	1.8	1.8
GFS	\$153,000	\$155,000	\$308,000
Other	\$0	\$0	\$0
Total	\$153,000	\$155,000	\$308,000

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

Agency: 075 - Office of the Governor**Statewide Strategy: Provide logistical support for government agencies****Expected Results**

Continued operations of the Executive Mansion for the Governor's residence and public events.

A018 Management, Accountability and Performance

This activity assists agencies in successfully implementing the Governor's management agenda, including Plain Talk and GMAP (Executive Orders 05-02 and 05-03); provides enterprise-wide strategic direction on performance and accountability; and offers technical assistance to agencies.

	FY 2006	FY 2007	Biennial Total
FTE's	7.1	9.6	8.4
GFS	\$1,227,000	\$2,658,000	\$3,885,000
Other	\$0	\$0	\$0
Total	\$1,227,000	\$2,658,000	\$3,885,000

Agency: 105 - Office of Financial Management**Statewide Strategy: Support democratic processes and government accountability****Expected Results**

To help agencies improve in targeted results areas (Governor's priorities); agencies report that guidance and technical assistance from OMAP is timely, useful and effective; citizen satisfaction with government services and perception of government accountability improves.

A007 Marketing, Research, and Communications

The Marketing activity, through analysis, innovation, and design, captures the attention of new customers and maintains the involvement of our core customer base. The activity includes research, advertising, public relations, community events, sports sponsorship, promotions, winning numbers hotline, and the Lottery website.

	FY 2006	FY 2007	Biennial Total
FTE's	18.5	18.5	18.5
GFS	\$0	\$0	\$0
Other	\$9,676,000	\$9,902,000	\$19,578,000
Total	\$9,676,000	\$9,902,000	\$19,578,000

Agency: 116 - State Lottery Commission**Statewide Strategy: Provide state financial services and resources**

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

Expected Results

Lottery players who know about our products, who choose them because they are both entertaining and offer a societal payback, and who will continue to watch for new and fun opportunities from the Lottery. This activity also contributes to the revenue measure listed with the Administration activity.

A018 Material Management Center

RCW 43.19 requires the Department of General Administration to develop and recommend overall state policy regarding the following material control functions: determination where consolidations, closures, or additions of stores should be initiated; institution of standard criteria for of when and where an item in the state supply system should be stocked; establishment of stock levels to be maintained in state stores and standards for replenishment; formulation of an overall distribution and redistribution system for stock items which establishes sources of supply support for all agencies, including interagency supply support; standardization of records and forms used for supply activities; criteria for use of warehouse space; reduction of transportation costs incurred by the state for materials, supplies, services, and equipment; performance measures for the reduction of total overall expenses for material, supplies, equipment, and services; establishment of a standard system for all state organizations to record and report dollar savings and avoidance from improved material control procedures; and development of procedures for the exchange of material control services. GA also maintains a central store for the centralized storage and distribution of such supplies, equipment, and other items of common use in the daily operation of state agencies, colleges and universities, political subdivisions, and eligible non-profit corporations. (General Administration Account-Nonappropriated)

	FY 2006	FY 2007	Biennial Total
FTE's	41.8	40.9	41.4
GFS	\$0	\$0	\$0
Other	\$3,440,000	\$4,213,000	\$7,653,000
Total	\$3,440,000	\$4,213,000	\$7,653,000

Agency: 150 - Dept of General Administration

Statewide Strategy: Provide logistical support for government agencies

Expected Results

This activity routinely targets costs that average between 0 percent and 20 percent less for goods, compared to private sector and other public sector providers. In the three-year period beginning with Fiscal Year 2003, the activity is targeting an additional \$500,000 reduction in the cost of supplies to its customers and targeting operating efficiencies that will allow an incremental three-year customer savings of 4.5 percent. This activity expects to increase public/private partnerships to streamline distribution and will promote environmentally friendly products by distributing and marketing its green catalog. This activity also contributes to the customer satisfaction measure listed with the Administrative activity and to the annual dollars saved measure listed with the Administrative activity.

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

Annual dollars saved for General Administration customers as a direct result of new General Administration efforts				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	\$34,000		
	4th Qtr	\$16,000	\$5,060	\$(10,940)
<i>Thousands of dollars</i>				

Average customer satisfaction ratings (scale of 1-7, 7 being high)				
Biennium	Period	Target	Actual	Variance
2005-07	7th Qtr	6		
2003-05	8th Qtr	0	5.5	5.5
2001-03	8th Qtr	0	5.3	5.3

A004 Member Data Services

This activity contains the unit responsible for conducting field audits of and providing training to nearly 1,300 public employers, assuring their compliance with state laws and regulations. The Employer Support Services Unit also receives and processes essential member information submitted by public employers. Authority for DRS is established by RCW 41.50.

	FY 2006	FY 2007	Biennial Total
FTE's	23.8	23.8	23.8
GFS	\$0	\$0	\$0
Other	\$1,708,000	\$1,696,000	\$3,404,000
Total	\$1,708,000	\$1,696,000	\$3,404,000

Agency: 124 - Department of Retirement Systems
Statewide Strategy: Provide state financial services and resources

Expected Results

Obtain timely and accurate member contribution and service credit information from employers.
 Maintain high satisfaction ratings from employers, as measured by an annual survey.

A001 Modification, Publication and Revision of State Laws

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

The activities of the Statute Law Committee, and the Code Reviser who serves as its secretary, include codifying, indexing, and publishing the Revised Code of Washington and also revising, correcting, and reconciling the statutes by means of administrative or suggested legislative action. The Statute Law Committee functions as the official bill-drafting arm of the Legislature and its various committees, and prepares and prints for the Legislature all bills, memorials, resolutions, amendments, and conference reports. Under the authority of RCW 34.05.210, the Code Reviser also compiles, indexes, and publishes the Washington Administrative Code (WAC) and the Washington State Register (WSR). The Code Reviser's office sells the WAC and subscriptions to the Register, and temporary and permanent editions of the session laws. The Order Typing Service (OTS) provides typing and editorial services to state agencies drafting administrative rules.

	FY 2006	FY 2007	Biennial Total
FTE's	51.0	51.0	51.0
GFS	\$4,112,000	\$4,401,000	\$8,513,000
Other	\$1,138,000	\$1,159,000	\$2,297,000
Total	\$5,250,000	\$5,560,000	\$10,810,000

Agency: 040 - Statute Law Committee

Statewide Strategy: Improve decision support for government decision makers

Expected Results

Accurate and timely publication of state laws and agency regulations.

A019 Motor Pool

The state motor pool was created in 1975 by the Washington State Commission for Efficiency and Accountability in Government to "provide economic, efficient, and effective motor pool transportation services to state agencies." The motor pool manages 1,380 vehicles assigned to agencies on a permanent basis for staff use and a vehicle trip fleet for short-term rental. The motor pool maintains and repairs trip vehicles and many permanently assigned vehicles, as well as vehicles owned by various state agencies. (General Administration Services Account-Appropriated and Nonappropriated)

	FY 2006	FY 2007	Biennial Total
FTE's	16.1	15.8	16.0
GFS	\$0	\$0	\$0
Other	\$7,354,000	\$8,146,000	\$15,500,000
Total	\$7,354,000	\$8,146,000	\$15,500,000

Agency: 150 - Dept of General Administration

Statewide Strategy: Provide logistical support for government agencies

Expected Results

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

Supply vehicles to agencies at least 30 percent below contracted rental vehicle rates. This activity also contributes to the customer satisfaction measure listed with the Administrative activity and to the annual dollars saved measure listed with the Administrative activity.

Annual dollars saved for General Administration customers as a direct result of new General Administration efforts				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	\$34,000		
	4th Qtr	\$16,000	\$5,060	\$(10,940)
<i>Thousands of dollars</i>				

Average customer satisfaction ratings (scale of 1-7, 7 being high)				
Biennium	Period	Target	Actual	Variance
2005-07	7th Qtr	6		
2003-05	8th Qtr	0	5.5	5.5
2001-03	8th Qtr	0	5.3	5.3

A012 Multimedia Services

DIS delivers video and multimedia production services, including video production, webcasts, satellite broadcasts, web site development, and interactive design integrating web, voice and video.

Webcasting delivers live or on-demand distribution of audio, video, and multimedia on the Internet, and allows viewers to watch live programming from their desktop computers. Viewers can interact with the presenters through phone calls or e-mail. Satellite broadcasting allows public access via cable television or at downlink sites nationwide. Programming for either satellite or webcasting can be archived on the Internet, or duplicated on tape for viewing after the live event. (Data Processing Revolving Account-Nonappropriated)

	FY 2006	FY 2007	Biennial Total
FTE's	9.3	9.3	9.3
GFS	\$0	\$0	\$0
Other	\$1,402,000	\$1,419,000	\$2,821,000
Total	\$1,402,000	\$1,419,000	\$2,821,000

Agency: 155 - Department of Information Services

Statewide Strategy: Provide logistical support for government agencies

Expected Results

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

Multimedia service offerings at DIS include: video production, satellite broadcast, multimedia development, streaming media, website development and web casting, all of which can assist agencies in delivering key messages both internally and externally while diminishing their travel expenses. DIS monitors the numbers of webcast services (both Internet and Intranet), video production and multimedia development on an annual basis. Increased usage is monitored by DIS staff.

A001 Municipal Research Services

The Municipal Research Council is composed of legislators, city and county officials, and one member appointed by the Governor. The council's primary purpose is to provide Washington's local officials with professional advice, research, and information on topics related to local government. The council has no independent staff, but contracts with the Department of Community, Trade and Economic Development and with the Municipal Research and Services Center, a private non-profit agency in Seattle. Through the center, the council responds to requests for advice and information on municipal law, finance, growth management, public works, management, and operations. The center's library holds the state's largest collection of municipal reference materials, with over 12,000 volumes. The center also publishes many research articles and operates a web site that received 2.17 million visitors in the fiscal year ending June 30, 2003. These consolidated services reduce the need for local staff and are especially crucial to smaller units of local government. (County Research Services Account-State, City and Town Research Services Account-State)

	FY 2006	FY 2007	Biennial Total
FTE's	0.0	0.0	0.0
GFS	\$0	\$0	\$0
Other	\$2,461,000	\$2,460,000	\$4,921,000
Total	\$2,461,000	\$2,460,000	\$4,921,000

Agency: 144 - Municipal Research Council

Statewide Strategy: Improve decision support for government decision makers

Expected Results

Number of users who log onto the Municipal Research Services web-site.				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	1,719,000		
	4th Qtr	1,599,900	7,622,571	6,022,671
2003-05	8th Qtr	1,719,000	4,163,614	2,444,614
	4th Qtr	1,599,900	3,239,352	1,639,452

A039 Office Facilities Management

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

This activity serves as the landlord for office facilities on the capitol campus and other state-owned locations in Thurston, Cowlitz, Pierce, Skagit, King, and Yakima counties. The activity is responsible for overall property management, providing direction, long-range planning, space planning, stewardship, rate setting, and quality assurance. It is responsible for efficiently and cost-effectively housing state government in 3.5 million square feet of owned office and support facilities. Operations and maintenance of Thurston County facilities is detailed in activities "Facilities Maintenance," "Physical Plant Engineering," and "Custodial."

	FY 2006	FY 2007	Biennial Total
FTE's	29.9	29.2	29.6
GFS	\$0	\$0	\$0
Other	\$9,746,000	\$9,477,000	\$19,223,000
Total	\$9,746,000	\$9,477,000	\$19,223,000

Agency: 150 - Dept of General Administration

Statewide Strategy: Provide logistical support for government agencies

Expected Results

Through effective facilities management, provide productive, safe, and efficient office spaces to tenant agencies that are at least 15 percent below private market rent. This activity also contributes to the customer satisfaction measure listed with the Administrative activity, to the rent measure listed with the Real Estate Services activity, and to the annual dollars saved measure listed with the Administrative activity.

Annual dollars saved for General Administration customers as a direct result of new General Administration efforts				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	\$34,000		
	4th Qtr	\$16,000	\$5,060	\$(10,940)
<i>Thousands of dollars</i>				

Average customer satisfaction ratings (scale of 1-7, 7 being high)				
Biennium	Period	Target	Actual	Variance
2005-07	7th Qtr	6		
2003-05	8th Qtr	0	5.5	5.5
2001-03	8th Qtr	0	5.3	5.3

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

Capital Campus facility rental rates as a percentage of market rates.				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	85%		
	4th Qtr	80%	76%	(4)%
2003-05	8th Qtr	0%	63%	63%
	4th Qtr	0%	64%	64%
2001-03	8th Qtr	0%	65%	65%

A006 One-Time Projects

This activity contains the one-time costs associated with legislative projects approved and funded each session, which are then removed in the carry-forward level calculation process each biennium. The initial amounts for the 2005-07 Biennium reflect one-time costs associated with implementation of the Public Safety Employees' Retirement System (Chapter 242, Laws of 2004).

	FY 2006	FY 2007	Biennial Total
FTE's	8.8	4.1	6.5
GFS	\$0	\$0	\$0
Other	\$1,636,000	\$1,173,000	\$2,809,000
Total	\$1,636,000	\$1,173,000	\$2,809,000

Agency: 124 - Department of Retirement Systems
Statewide Strategy: Provide state financial services and resources

Expected Results

Implement projects on time and within budget.

A002 Operation of the Legislative Committee on Economic Development and International Relations

The Legislative Committee on Economic Development and International Relations was established by RCW 44.52.010 to provide responsive and consistent involvement by the Legislature in economic development in order to maintain a healthy state economy and provide employment opportunities to Washington residents. The Lieutenant Governor serves as Chair and appoints the members. Effective July 1, 2003 the Legislature transferred all operational and support responsibilities for this committee to the Office of Lieutenant Governor.

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

	FY 2006	FY 2007	Biennial Total
FTE's	2.3	2.3	2.3
GFS	\$233,000	\$248,000	\$481,000
Other	\$0	\$1,000	\$1,000
Total	\$233,000	\$249,000	\$482,000

Agency: 080 - Office of Lieutenant Governor

Statewide Strategy: Improve decision support for government decision makers

Expected Results

Conduct economic development public meetings throughout Washington as part of the Lt. Governor's role as chair of the Legislative Committee on Economic Development and International Relations.				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	4		
	4th Qtr	4	5	1
2003-05	8th Qtr	10	37	27
	4th Qtr	10	71	61

Meetings with foreign dignitaries or designees, government officials, and all consulate offices in the state of Washington.				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	47		
	4th Qtr	47	62	15
2003-05	8th Qtr	44	73	29
	4th Qtr	44	41	(3)

A022 Parking Management

This activity provides direction, long-range planning, stewardship, rate setting, quality assurance, overall property management, and assignment of parking spaces and fees. GA manages more than 7,000 parking spaces at the State Capitol and other GA facilities located around the state, providing parking to agencies, employees, and the visiting public in the support of conducting state business. Parking is provided on a monthly, hourly, and special-permit basis. This activity also includes cleaning and maintenance of parking garages at the State Capitol campus.

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

	FY 2006	FY 2007	Biennial Total
FTE's	3.1	3.1	3.1
GFS	\$0	\$0	\$0
Other	\$941,000	\$880,000	\$1,821,000
Total	\$941,000	\$880,000	\$1,821,000

Agency: 150 - Dept of General Administration**Statewide Strategy: Provide logistical support for government agencies****Expected Results**

GA parking rates will meet the best value statement of 15 percent below private market parking rates. This activity also contributes to the customer satisfaction measure listed with the Administrative activity, to the rent measure listed with the Real Estate Services activity, and to the annual dollars saved measure listed with the Administrative activity.

Annual dollars saved for General Administration customers as a direct result of new General Administration efforts				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	\$34,000		
	4th Qtr	\$16,000	\$5,060	\$(10,940)
<i>Thousands of dollars</i>				

Average customer satisfaction ratings (scale of 1-7, 7 being high)				
Biennium	Period	Target	Actual	Variance
2005-07	7th Qtr	6		
2003-05	8th Qtr	0	5.5	5.5
2001-03	8th Qtr	0	5.3	5.3

Capital Campus facility rental rates as a percentage of market rates.				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	85%		
	4th Qtr	80%	76%	(4)%
2003-05	8th Qtr	0%	63%	63%
	4th Qtr	0%	64%	64%
2001-03	8th Qtr	0%	65%	65%

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

The Office of the State Auditor conducts independent performance audits of agencies in the executive, judicial, and legislative branches of government. This authority was granted pursuant to voter approval of Initiative 900 in the 2005 election, as well as two measures passed by the 2005 Legislature (ESHB 1064 and ESSB 6102).

	FY 2006	FY 2007	Biennial Total
FTE's	4.7	18.0	11.4
GFS	\$448,000	\$(480,000)	\$(32,000)
Other	\$6,673,000	\$14,894,000	\$21,567,000
Total	\$7,121,000	\$14,414,000	\$21,535,000

Agency: 095 - Office of State Auditor

Statewide Strategy: Support democratic processes and government accountability

Expected Results

To contract with private firms to conduct independent performance audits of state government.

A010 Personal Service and Client Service Contracts

The Personal Services and Client Services Contracts section develops and maintains statewide contract policies for personal services and client services based on state regulations. Contract staff provide training and consult with agencies regarding contract and procurement issues to ensure agencies are appropriately expending contract dollars. The staff also provides review and approval of approximately 1,200 personal service contracts filed with OFM annually to oversee state agency contract practices and compliance with statutory requirements under RCW 39.29.

	FY 2006	FY 2007	Biennial Total
FTE's	4.6	4.6	4.6
GFS	\$514,000	\$526,000	\$1,040,000
Other	\$0	\$0	\$0
Total	\$514,000	\$526,000	\$1,040,000

Agency: 105 - Office of Financial Management

Statewide Strategy: Support democratic processes and government accountability

Expected Results

Contracts staff will provide training to state agencies on personal service and client service contracts and will train staff from 75 percent of state agencies.

A012 Physical Plant Engineering

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

This activity provides tenant improvements, environmental, and building-support-system services for capitol campus facilities. Services provided include painting, signage, and management of mechanical/electrical locks, asbestos and hazardous waste, building control systems, and the Powerhouse. Work beyond the base-level for these and facilities maintenance services are provided at customer request on a reimbursable basis.

	FY 2006	FY 2007	Biennial Total
FTE's	73.6	71.1	72.4
GFS	\$0	\$0	\$0
Other	\$5,744,000	\$5,837,000	\$11,581,000
Total	\$5,744,000	\$5,837,000	\$11,581,000

Agency: 150 - Dept of General Administration

Statewide Strategy: Provide logistical support for government agencies

Expected Results

Capitol campus infrastructure is operational and systems and controls function in a cost-effective and energy-efficient manner. Satisfactorily complete work, within the time lines and budget requested by the tenant, or as agreed upon in contracts with the tenant. Customers are satisfied with completed tasks. This activity also contributes to the customer satisfaction measure listed with the Administrative activity and to the annual dollars saved measure listed with the Administrative activity.

Annual dollars saved for General Administration customers as a direct result of new General Administration efforts				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	\$34,000		
	4th Qtr	\$16,000	\$5,060	\$(10,940)
<i>Thousands of dollars</i>				

Average customer satisfaction ratings (scale of 1-7, 7 being high)				
Biennium	Period	Target	Actual	Variance
2005-07	7th Qtr	6		
2003-05	8th Qtr	0	5.5	5.5
2001-03	8th Qtr	0	5.3	5.3

A011 Population Estimates, Forecasts, and Census Data

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

The Population Center produces the official population figures for the state, cities, towns, and counties. The statutorily required center provides the current and future population estimates that are needed for statewide economic and revenue forecasts and fiscal planning activity, budget driver and expenditure forecast activity, and the Initiative 601 spending limit. The center is also responsible for all statutes using population size as criteria for program administration/eligibility for the allocation of millions of dollars to local governments, and for other budget and program planning activities. The center certifies all municipal boundary changes in Washington, acts as liaison to the federal Bureau of the Census for state and local agencies, and assists the bureau with decennial census and product distribution activities through the State Data Center program. (Violence Reduction and Drug Enforcement Account)

	FY 2006	FY 2007	Biennial Total
FTE's	7.3	7.3	7.3
GFS	\$758,000	\$664,000	\$1,422,000
Other	\$123,000	\$123,000	\$246,000
Total	\$881,000	\$787,000	\$1,668,000

Agency: 105 - Office of Financial Management

Statewide Strategy: Improve decision support for government decision makers

Expected Results

Timely and accurate population estimates and forecasts required for sound fiscal management and planning, program administration/eligibility, and revenue allocations.

A006 Prepress

The Prepress Department prepares electronic files and hard copy originals for printing. Expert technicians troubleshoot files, impose documents, scan and color correct graphic images, prepare proofs for approval, and output film for the creation of printing plates. The department is also responsible for producing large-format color posters on a high-resolution plotter, and mounting and laminating items per customer specifications.

	FY 2006	FY 2007	Biennial Total
FTE's	6.0	6.0	6.0
GFS	\$0	\$0	\$0
Other	\$750,000	\$760,000	\$1,510,000
Total	\$750,000	\$760,000	\$1,510,000

Agency: 130 - Public Printer

Statewide Strategy: Provide logistical support for government agencies

Expected Results

Enable our customers to achieve their printing requirements efficiently and effectively.

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

A007 Printing and Copying

The agency operates both sheet-fed and web presses at the main plant in Tumwater, offering everything from one-color to six-color printing. In addition, the agency operates nine Copy Centers in the Lacey/Olympia/Tumwater area to provide complete-on-demand copying services and variable-data printing. The agency also provides print buying services to obtain the best prices and turn-around times from private vendors when appropriate. Other printing and copying services include specialty printing, promotional items, and compact disc replication.

	FY 2006	FY 2007	Biennial Total
FTE's	44.0	44.0	44.0
GFS	\$0	\$0	\$0
Other	\$20,967,000	\$20,845,000	\$41,812,000
Total	\$20,967,000	\$20,845,000	\$41,812,000

Agency: 130 - Public Printer**Statewide Strategy: Provide logistical support for government agencies****Expected Results**

Enable our customers to achieve their printing requirements efficiently and effectively.

A009 Prizes

The Prize activity consists of the payments made to Lottery game winners.

	FY 2006	FY 2007	Biennial Total
FTE's	0.0	0.0	0.0
GFS	\$0	\$0	\$0
Other	\$293,600,000	\$293,601,000	\$587,201,000
Total	\$293,600,000	\$293,601,000	\$587,201,000

Agency: 116 - State Lottery Commission**Statewide Strategy: Provide state financial services and resources****Expected Results**

Lottery customers who enjoy playing Lottery games, who are convinced of the organization's integrity, and who want to play again. This activity also contributes to the revenue measure listed with the Administration activity.

A022 Productivity Board

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

The Brainstorm and Teamwork Incentive programs ensure that all state employees have access to a neutral process where their ideas can be heard, either as a team or individual. The programs partner with all state agencies in a proven process that encourages employees to become more efficient and helps save the state taxpayers' dollars. (Other Funds: Dept of Personnel Services-State)

	FY 2006	FY 2007	Biennial Total
FTE's	3.5	3.5	3.5
GFS	\$0	\$0	\$0
Other	\$307,000	\$313,000	\$620,000
Total	\$307,000	\$313,000	\$620,000

Agency: 085 - Office of the Secretary of State

Statewide Strategy: Improve decision support for government decision makers

Expected Results

First year dollars saved, recovered, and generated by Productivity Board suggestion and teamwork incentive ideas per agency program dollar spent.				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	\$5.52		
	4th Qtr	\$2.1	\$2.58	\$0.48
2003-05	8th Qtr	\$0	\$3.41	\$3.41
	4th Qtr	\$0	\$1.96	\$1.96
2001-03	8th Qtr	\$0	\$1.37	\$1.37
	4th Qtr	\$0	\$2.21	\$2.21

A001 Program Evaluation and Studies for the State Legislature

The Legislative Audit and Review Committee (JLARC) provides the Legislature with analysis and recommendations on issues of legislative concern. JLARC conducts performance evaluations, policy studies, Sunset Act program reviews, and other studies which are intended to provide the Legislature with the information it needs to make cost-effective use of the taxpayer dollars.

	FY 2006	FY 2007	Biennial Total
FTE's	17.6	22.5	20.1
GFS	\$2,294,000	\$2,921,000	\$5,215,000
Other	\$0	\$9,000	\$9,000
Total	\$2,294,000	\$2,930,000	\$5,224,000

Agency: 014 - Joint Leg. Audit & Review Committee

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

Statewide Strategy: Improve decision support for government decision makers

A001 Promote Government Relations

The Governor's Office of Indian Affairs assists the state in developing and implementing policies, as well as conducting its relations with federally-recognized tribes on a government-to-government basis, consistent with the principles identified and affirmed in the 1989 Centennial Accord, 1999 Millennium Agreement, and Governor's Proclamation of July 21, 1997. The office works to improve communication between the state of Washington and federally-recognized tribes and tribal organizations.

	FY 2006	FY 2007	Biennial Total
FTE's	2.5	2.5	2.5
GFS	\$277,000	\$292,000	\$569,000
Other	\$0	\$1,000	\$1,000
Total	\$277,000	\$293,000	\$570,000

Agency: 086 - Governor's Office of Indian Affairs

Statewide Strategy: Improve decision support for government decision makers

Expected Results

Enhanced understanding of issues of mutual concern and improved communication between state and tribal governments.

A002 Property Tax Administration

The Department of Revenue has a statutory obligation to ensure uniformity within the state's property tax system and oversee the administration of property taxes at both the state and local levels. The department also determines the state school levy; conducts complex appraisals on commercial, industrial, and special use properties; administers property tax exemptions and deferral programs; and provides guidance, training, and assistance on property tax issues to county officials.

	FY 2006	FY 2007	Biennial Total
FTE's	53.7	52.7	53.2
GFS	\$5,901,000	\$6,081,000	\$11,982,000
Other	\$0	\$28,000	\$28,000
Total	\$5,901,000	\$6,109,000	\$12,010,000

Agency: 140 - Department of Revenue

Statewide Strategy: Provide state financial services and resources

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

Expected Results

The Property Tax Division strives to ensure fair and uniform application of property tax laws. Property tax levy collections totalled \$6.4 billion in calendar year 2004, and \$7.2 billion in calendar year 2005.

A003 Provide Public Access to Certain Campaign, Lobbying and Financial Information

The Public Disclosure Commission (PDC) provides full and timely public access to political finance data by maintaining a secure, comprehensive website, and developing and maintaining electronic filing alternatives for campaigns, lobbyists, lobbyist employers, and personal financial affairs filers. The agency assists filers in fulfilling statutory reporting requirements by providing training, instructional manuals, help screens, and telephone and e-mail assistance. Commission staff enters, reviews, and maintains data required of campaigns, lobbyists, lobbyist employers, and others to ensure the uniformity and accuracy of the data.

	FY 2006	FY 2007	Biennial Total
FTE's	17.9	18.3	18.1
GFS	\$1,257,000	\$1,287,000	\$2,544,000
Other	\$0	\$7,000	\$7,000
Total	\$1,257,000	\$1,294,000	\$2,551,000

Agency: 082 - Public Disclosure Commission

Statewide Strategy: Support democratic processes and government accountability

Expected Results

According to RCW 42.17.461, copies of campaign and lobbying disclosure reports, or data from those reports, filed electronically are to be available on the PDC's web site within two business days of receipt by the agency. In fact, data from electronically filed reports are immediately available and images of these reports are accessible within 15 minutes of being sent by the filer. For campaigns and lobbyists filing on paper, copies of the reports or data are to be available within four business days of receipt. Actual performance shows that images of paper reports are Internet-accessible the same day the reports are received, and data from selected campaigns are also entered by PDC staff within an average of two days.

Average number of days from receipt of electronically filed campaign reports to posting on web site				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	1		
	4th Qtr	1	1	0

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

A023 Public Affairs Broadcasting

The Office of the Secretary of State contracts with a non-profit organization to produce gavel-to-gavel television coverage of state government deliberations and other events of statewide significance.

	FY 2006	FY 2007	Biennial Total
FTE's	0.0	0.0	0.0
GFS	\$2,028,000	\$2,382,000	\$4,410,000
Other	\$0	\$0	\$0
Total	\$2,028,000	\$2,382,000	\$4,410,000

Agency: 085 - Office of the Secretary of State

Statewide Strategy: Support democratic processes and government accountability

Expected Results

Pass through funds will be distributed each fiscal year to the contracted vendor.

A027 Purchasing Contract Administration

RCW 43.19 directs the Department of General Administration (GA) to develop state purchasing policy and criteria for determining when centralized purchasing (rather than decentralized) shall be used to obtain maximum benefit, and ensure it is implemented by state agencies and educational institutions; develop procedures for mutual and voluntary cooperation for exchange of purchasing services; ensure statutory compliance for purchases of alternative fuel vehicles, recycled products, sheltered workshop, and Correctional Industries products; and establish statewide contracts for a broad range of materials, supplies, equipment, and services. This activity is also designated to provide state level administrative support, including determination of what data processing equipment shall perform in statewide purchasing; implement and administer credit card purchasing programs; develop and maintain the state commodity system; and establish and maintain a formal certification program for state employees who are authorized to perform purchasing functions as agents for the state. (General Administration Services Account-Nonappropriated)

	FY 2006	FY 2007	Biennial Total
FTE's	40.8	39.8	40.3
GFS	\$0	\$0	\$0
Other	\$3,311,000	\$3,340,000	\$6,651,000
Total	\$3,311,000	\$3,340,000	\$6,651,000

Agency: 150 - Dept of General Administration

Statewide Strategy: Provide logistical support for government agencies

Expected Results

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

This activity provides contracting services to customers that exceed 50 percent savings over comparable private sector services and at least 10 percent less than other public sector contract units. In the three years beginning with Fiscal Year 2003, this activity expects to reduce state agency procurement costs by an additional \$12 million by use of advanced contracting methods and new technology. It is also expected that this activity will increase access to bids for minority and women-owned business enterprises and small businesses, promote environmentally friendly products, and increase the governmental use of Washington agricultural products. This activity also contributes to the measures listed with the Administrative Activity.

Annual dollars saved for General Administration customers as a direct result of new General Administration efforts				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	\$34,000		
	4th Qtr	\$16,000	\$5,060	\$(10,940)
<i>Thousands of dollars</i>				

Average customer satisfaction ratings (scale of 1-7, 7 being high)				
Biennium	Period	Target	Actual	Variance
2005-07	7th Qtr	6		
2003-05	8th Qtr	0	5.5	5.5
2001-03	8th Qtr	0	5.3	5.3

A028 Real Estate Services

The Department of General Administration is responsible for supplying real estate services to state agencies, boards, and commissions. Functions include comprehensive leasing and architectural services; contract management for leased space, including parking; and contracting for the long-term lease, purchase, or sale of state-owned properties. Support is also provided to agencies to help meet the goals of the commute trip reduction (CTR) law to reduce single-occupancy vehicle use, congestion, air pollution, and energy use. (General Administration Services Account-Appropriated and Nonappropriated)

	FY 2006	FY 2007	Biennial Total
FTE's	25.2	24.9	25.1
GFS	\$0	\$0	\$0
Other	\$4,742,000	\$4,582,000	\$9,324,000
Total	\$4,742,000	\$4,582,000	\$9,324,000

Agency: 150 - Dept of General Administration

Statewide Strategy: Provide logistical support for government agencies

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

Expected Results

Provide lease rates that are 15 percent below the average market rate throughout the state. Per the 2003 employee CTR surveys, reduce by 5 percent statewide from the 2001 level, the number of commute trips made in single-occupant vehicles by state employees at 159 worksites in the nine CTR-affected counties. This activity also contributes to the customer satisfaction measure listed with the Administrative activity and to the annual dollars saved measure listed with the Administrative activity.

Annual dollars saved for General Administration customers as a direct result of new General Administration efforts				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	\$34,000		
	4th Qtr	\$16,000	\$5,060	\$(10,940)
<i>Thousands of dollars</i>				

Average customer satisfaction ratings (scale of 1-7, 7 being high)				
Biennium	Period	Target	Actual	Variance
2005-07	7th Qtr	6		
2003-05	8th Qtr	0	5.5	5.5
2001-03	8th Qtr	0	5.3	5.3

Capital Campus facility rental rates as a percentage of market rates.				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	85%		
	4th Qtr	80%	76%	(4)%
2003-05	8th Qtr	0%	63%	63%
	4th Qtr	0%	64%	64%
2001-03	8th Qtr	0%	65%	65%

A024 Records Management

Records Management is an integral part of managing the life cycle of state and local government records in an efficient and cost-effective manner, while preserving essential legal and historical archival records. Substantial space savings are achieved by timely destruction of records according to retention schedules approved by state and local records committees. Maintaining a central state records center achieves significant storage cost savings, and the document retrieval system provides efficient access to agency records. (Other Funds: Archives & Records Management Account-State, Local Government Archive Account-State)

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

	FY 2006	FY 2007	Biennial Total
FTE's	11.4	13.5	12.5
GFS	\$0	\$0	\$0
Other	\$1,457,000	\$1,600,000	\$3,057,000
Total	\$1,457,000	\$1,600,000	\$3,057,000

Agency: 085 - Office of the Secretary of State**Statewide Strategy: Provide logistical support for government agencies****Expected Results**

Number of public records stored and managed in the Secretary of State's Records Center.				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	628,897	0	(628,897)
	4th Qtr	640,532	610,580	(29,952)
2003-05	8th Qtr	611,728	620,532	8,804
	4th Qtr	0	588,200	588,200
<i>Number in Thousands</i>				

A009 Recruitment, Assessment, and Appointments

Assisting state agencies in filling job openings throughout state government is a core business function of the Department of Personnel (DOP). DOP assists agencies in recruiting a diverse pool of qualified candidates, especially for hard-to-fill positions which require a more targeted recruitment effort. DOP maintains a statewide recruitment website and an electronic application and screening system that provide agencies immediate access to names of job applicants with the key competencies needed for a specific job. DOP provides assistance and consultation to help agencies use effective assessment tools, background research, and other selection techniques to ensure candidates are well-qualified. (Department of Personnel Services-State and Higher Education Personnel Services-State)

	FY 2006	FY 2007	Biennial Total
FTE's	51.3	51.8	51.6
GFS	\$0	\$0	\$0
Other	\$3,850,000	\$4,018,000	\$7,868,000
Total	\$3,850,000	\$4,018,000	\$7,868,000

Agency: 111 - Department of Personnel**Statewide Strategy: Provide human resources support for government agencies****Expected Results**

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

Deliver expert consultation and related services that help state agencies recruit, assess, screen, and hire the most qualified candidates for job openings throughout state government.

Percent hiring manager satisfaction with job candidate quality.				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	85%		
	4th Qtr	80%		

A001 Research and Financial Analysis of Transportation Issues

The purpose of the Joint Transportation Committee (JTC) is to review and research transportation programs and issues to better inform state and local government and policymakers, including legislators. The JTC may also make recommendations for audits to the Transportation Performance Audit Board.

	FY 2006	FY 2007	Biennial Total
FTE's	2.0	2.0	2.0
GFS	\$0	\$0	\$0
Other	\$700,000	\$979,000	\$1,679,000
Total	\$700,000	\$979,000	\$1,679,000

Agency: 013 - Joint Transportation Committee

Statewide Strategy: Improve decision support for government decision makers

Expected Results

Supports agency purpose of transportation research and studies.

A011 Retailer Support

The Retailer support activity, through person-to-person customer contacts, is organized in six regions of the state. The activity assists both corporate accounts and independent retailers in licensing to operate, optimizing inventory, achieving high sales, securing product, and minimizing expenses. Retailer promotions, and distribution of tickets to Lottery's retailers are all part of this activity.

	FY 2006	FY 2007	Biennial Total
FTE's	79.6	79.6	79.6
GFS	\$0	\$0	\$0
Other	\$7,524,000	\$7,641,000	\$15,165,000
Total	\$7,524,000	\$7,641,000	\$15,165,000

Agency: 116 - State Lottery Commission

*Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental***Statewide Strategy: Provide state financial services and resources****Expected Results**

Lottery retailers who are knowledgeable about our products, confident in selling them, adequately stocked at all times, and appreciate serving as partners with the Lottery in benefiting the state of Washington. This activity also contributes to the revenue measure listed with the Administration activity.

A007 Retirement Customer Services

The Department of Retirement Systems (DRS) serves over 544,000 active, retired, and inactive members of the Public Employees, School Employees, Teachers, Law Enforcement and Firefighters, Washington State Patrol, and Judicial retirement systems. Services include determining eligibility for retirement, educating and counseling prospective retirees, processing disability and death adjustments, and computing retirement benefits, deductions, and benefit adjustments. Authority for administering the retirement systems is established in RCW 2.10, 2.12, 41.26, 41.32, 41.34, 41.40, and 43.43. DRS also must conform to legislative mandates established in RCW 28.B10, 41.44, 41.45, 41.54, and 44.44.

	FY 2006	FY 2007	Biennial Total
FTE's	117.1	117.1	117.1
GFS	\$0	\$0	\$0
Other	\$7,436,000	\$7,364,000	\$14,800,000
Total	\$7,436,000	\$7,364,000	\$14,800,000

Agency: 124 - Department of Retirement Systems

Statewide Strategy: Provide human resources support for government agencies

Expected Results

Provide benefit services that are a constitutionally-guaranteed contract between members and the state. Provide prompt service to members, as measured by responsiveness to: walk-in customers, phone calls, and correspondence. Maintain high member satisfaction, as measured by an annual survey.

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

Answer 90 percent of incoming phone calls to Department of Retirement Systems via an automated call distributor within 30 seconds.				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	90%		
	4th Qtr	90%	90.1%	0.1%
2003-05	8th Qtr	90%	93%	3%
	4th Qtr	90%	92.9%	2.9%
2001-03	8th Qtr	90%	93%	3%
	4th Qtr	90%	93%	3%
<i>Faced with projected growth in the number of retirements and the number of members, both of which produce workload increases, DRS proposes to sustain its current high standards of customer service without increases in staff.</i>				

Average number of minutes after arrival that members visiting the Department of Retirement Systems without an appointment will receive knowledgeable staff service.				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	4		
	4th Qtr	4	2.08	(1.92)
2003-05	8th Qtr	4	2.21	(1.79)
	4th Qtr	4	2.29	(1.71)
2001-03	8th Qtr	4	3.58	(0.42)
	4th Qtr	4	2.06	(1.94)
<i>Faced with projected growth in the number of retirements and the number of members, both of which produce workload increases, DRS proposes to sustain its current high standards of customer service without increases in staff.</i>				

A008 Retirement Information Systems

DRS receives and manages essential information and records for members and retirees. Information services support includes database management, systems development, electronic communications support, system maintenance and troubleshooting, data collection and processing, and disbursement processing. Authority for DRS is established by RCW 41.50.

	FY 2006	FY 2007	Biennial Total
FTE's	57.4	57.2	57.3
GFS	\$0	\$0	\$0
Other	\$7,215,000	\$7,232,000	\$14,447,000
Total	\$7,215,000	\$7,232,000	\$14,447,000

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

Agency: 124 - Department of Retirement Systems**Statewide Strategy:** Improve decision support for government decision makers**Expected Results**

Maintain accurate and efficient pension systems. Secure member information and data. Complete timely and accurate programming associated with legislatively mandated benefit changes, and implementation of new plans.

Average number of days to complete requests for retirement estimates.				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	5		
	4th Qtr	5	4.61	(0.39)
2003-05	8th Qtr	5	3.64	(1.36)
	4th Qtr	5	3.46	(1.54)
2001-03	8th Qtr	5	3.61	(1.39)
	4th Qtr	5	5.09	0.09
<i>Faced with projected growth in the number of retirements and the number of members, both of which produce workload increases, DRS proposes to sustain its current high standards of customer service without increases in staff.</i>				

A001 Revenue Forecasting

The Economic and Revenue Forecast Council is an independent body that prepares revenue and economic forecasts for the Governor and the Legislature. It monitors changes in the economic outlook throughout the year to anticipate shifts in revenue collections. This allows the legislative and executive branches to plan for the most likely revenue projections in preparation of the state budget.

	FY 2006	FY 2007	Biennial Total
FTE's	5.2	5.2	5.2
GFS	\$579,000	\$523,000	\$1,102,000
Other	\$0	\$3,000	\$3,000
Total	\$579,000	\$526,000	\$1,105,000

Agency: 104 - Economic & Revenue Forecast Council**Statewide Strategy:** Improve decision support for government decision makers**Expected Results**

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

It is the mission of the Office of the Forecast Council to accurately forecast the state economic activity and tax revenues for the state of Washington. Our performance measure requires that the variance of actual collections should be within 2.5 percent of the forecast.

Variance between the March 2005 revenue forecast and the actual collections for SFY2006 and SFY2007.				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	2.5%	0%	(2.5)%
	4th Qtr	2.5%	0%	(2.5)%
2003-05	8th Qtr	2.5%	2.3%	(0.2)%
	4th Qtr	2.5%	0.8%	(1.7)%

Variance between the November 2004 revenue forecast and actual collections for SFY2006 and SFY2007.				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	2.5%	0%	(2.5)%
	4th Qtr	2.5%	0%	(2.5)%
2003-05	8th Qtr	2.5%	3.8%	1.3%
	4th Qtr	2.5%	1.6%	(0.9)%

A012 Risk Management

The Risk Management program identifies, controls, and reduces the financial impact of general liability, vehicle, and property losses to the state, and develops programs to finance the state's exposure to risk. In addition, the program protects the beneficiaries and assets of local government self-insurance programs through effective regulation. Services provided include administering a self-insurance program to finance tort losses; purchasing commercial insurance on behalf of state agencies; receiving, processing, delegating, and investigating state agency tort claims and legislative relief claims; maintaining a comprehensive master database of all claims; providing training to state agencies on how to lessen risks associated with tort liabilities; and approving and regulating local government property/liability risk pools and health/welfare employee benefit programs. (Risk Management Administration Account)

	FY 2006	FY 2007	Biennial Total
FTE's	25.0	25.0	25.0
GFS	\$311,000	\$301,000	\$612,000
Other	\$11,376,000	\$10,889,000	\$22,265,000
Total	\$11,687,000	\$11,190,000	\$22,877,000

Agency: **105 - Office of Financial Management**

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

Statewide Strategy: Provide state financial services and resources

Expected Results

The loss prevention focus on vehicle accident prevention will result in a ten percent reduction of vehicle accidents involving state employee drivers by June 30, 2005. The measurement will be from the period July 01 - June 02 to the period July 04 - June 05.

A001 Salary Setting for Elected Officials

The Constitution and state law direct the Commission on Salaries for Elected Officials to set the salaries of the state's elected officials, including the Governor, Lieutenant Governor, Secretary of State, Treasurer, Auditor, Attorney General, Superintendent of Public Instruction, Commissioner of Public Lands, and Insurance Commissioner, members of the Legislature, Justices of the Supreme Court, and judges of the Courts of Appeals, Superior Courts, and District Courts. The Commission is required to set the salaries in accordance with the duties of each office. The salary setting process begins with the adoption of a proposed salary schedule upon which the public is invited to comment. Following a series of public hearings and work sessions, a biennial salary schedule is adopted, filed with the Secretary of State, and becomes law 90 days after filing, unless overturned by voter referendum.

	FY 2006	FY 2007	Biennial Total
FTE's	1.0	1.7	1.4
GFS	\$137,000	\$207,000	\$344,000
Other	\$0	\$0	\$0
Total	\$137,000	\$207,000	\$344,000

Agency: 099 - Comm on Salaries Elected Officials

Statewide Strategy: Support democratic processes and government accountability

Expected Results

The salary schedule is adopted, filed with the Secretary of State, and becomes law in accord with statutory requirements.

A001 Special Appropriations

This activity includes special appropriations made to the Governor for compensation and other adjustments to state agencies and funds.

	FY 2006	FY 2007	Biennial Total
FTE's	0.0	1.0	0.5
GFS	\$837,527,000	\$44,150,000	\$881,677,000
Other	\$28,070,000	\$38,023,000	\$66,093,000
Total	\$865,597,000	\$82,173,000	\$947,770,000

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

Agency: 076 - Special Approp to the Governor

Statewide Strategy: Provide state financial services and resources

A003 State and Local Revenue Collection and Distribution

The Department of Revenue is responsible for the fair, efficient, and uniform administration of state tax laws. Primary activities include taxpayer registration, tax return processing collection activities, accounting for and distributing state and local tax revenues, and promotion of voluntary compliance through taxpayer education, information, and assistance. These activities are conducted from offices throughout the state and are supported by a statewide computer network.

	FY 2006	FY 2007	Biennial Total
FTE's	565.9	562.4	564.2
GFS	\$44,803,000	\$45,521,000	\$90,324,000
Other	\$4,797,000	\$5,082,000	\$9,879,000
Total	\$49,600,000	\$50,603,000	\$100,203,000

Agency: 140 - Department of Revenue

Statewide Strategy: Provide state financial services and resources

Expected Results

The Department provides ongoing education and assistance to taxpayers while maximizing the collection of tax dollars owing on delinquent accounts. Total dollars collected from delinquent accounts and through tax discovery efforts exceeded \$440 million in Fiscal Year 2005. Balance due notices paid in Fiscal Year 2005 totaled \$148 million, a level which is expected to be sustained. In Fiscal Year 2005, 87 percent of the 374,422 calls received were provided assistance. An estimated 302,000 total calls are anticipated in Fiscal Year 2006. In Fiscal Year 2005, \$2.2 billion in local tax was collected on behalf of local jurisdictions. At the end of Fiscal Year 2005, there were 718,224 registered accounts on record. At the end of Fiscal Year 2006, 745,300 registered accounts are estimated; 779,300 registered accounts are estimated by the end of Fiscal Year 2007.

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

Total enforcement collections (In Thousands).				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	\$849,000		
	7th Qtr	\$761,300		
	6th Qtr	\$653,900		
	5th Qtr	\$539,700		
	4th Qtr	\$423,000	\$484,139	\$61,139
	3rd Qtr	\$329,900	\$354,888	\$24,988
	2nd Qtr	\$201,400	\$227,797	\$26,397
	1st Qtr	\$112,200	\$118,734	\$6,534
2001-03	8th Qtr	\$788,620	\$825,835	\$37,215
	7th Qtr	\$697,860	\$743,722	\$45,862
	6th Qtr	\$596,460	\$633,839	\$37,379
	5th Qtr	\$483,160	\$521,187	\$38,027
	4th Qtr	\$390,960	\$406,202	\$15,242
	3rd Qtr	\$311,500	\$317,118	\$5,618
	2nd Qtr	\$214,900	\$193,786	\$(21,114)
	1st Qtr	\$104,600	\$106,652	\$2,052

A026 State Archives

The primary mission of the State Archives is to preserve and make accessible the legal and historical documents of all executive, legislative, and judicial branch agencies, and all local governments. State Archives manages the life-cycle of all records and maintains public research facilities for reference and scholarship. The main facility in Olympia and five branches (Bellevue, Bellingham, Ellensburg, Cheney, and Olympia) ensure citizen access to local records while maintaining the security necessary for authentic records. Services include an online research catalog to collections, training and outreach, records preservation, conservation efforts, and a grant program. The five archive branches also perform record management services for all local governments. (Other Funds: Archives & Records Management Account-State, Local Government Archive Account-State, Archives Donation Account Non-appropriated)

	FY 2006	FY 2007	Biennial Total
FTE's	30.5	30.7	30.6
GFS	\$0	\$0	\$0
Other	\$4,152,000	\$4,238,000	\$8,390,000
Total	\$4,152,000	\$4,238,000	\$8,390,000

Agency: 085 - Office of the Secretary of State**Statewide Strategy: Improve decision support for government decision makers**

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

Expected Results

Number of public records preserved and made available to the public in the State Archives.				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	420,658	0	(420,658)
	4th Qtr	387,235	400,627	13,392
2003-05	8th Qtr	365,316	381,773	16,457
	4th Qtr	0	344,638	344,638
<i>Number in Thousands</i>				

A006 State Capitol Visitor Services

The State Capitol Visitor Services activity provides public information and access to the public for the capitol campus, including information about state agencies, the Legislature, and tourist attractions on campus, in the local area, and throughout the state. Educational tours are provided to the visiting public, school children, and dignitaries. Staff conduct tours of the Legislative Building, state capitol grounds, capitol conservatory, and the Temple of Justice. Special events, such as rallies, demonstrations, and other formal gatherings, are also coordinated by Visitor Services. (General Administration Services Account-Appropriated)

	FY 2006	FY 2007	Biennial Total
FTE's	10.6	10.6	10.6
GFS	\$0	\$0	\$0
Other	\$544,000	\$581,000	\$1,125,000
Total	\$544,000	\$581,000	\$1,125,000

Agency: 150 - Dept of General Administration**Statewide Strategy: Support democratic processes and government accountability****Expected Results**

Provides educational tour experiences to the visiting public, school children, and dignitaries. Tours will be conducted in the Legislative Building, state capitol grounds, capitol conservatory, and the Temple of Justice. Public reservations are coordinated for the Executive Mansion. This activity also contributes to the customer satisfaction measure listed with the Administrative activity.

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

Average customer satisfaction ratings (scale of 1-7, 7 being high)				
Biennium	Period	Target	Actual	Variance
2005-07	7th Qtr	6		
2003-05	8th Qtr	0	5.5	5.5
2001-03	8th Qtr	0	5.3	5.3

A027 State Depository Collection

This activity provides citizens with access to print and digital information and publications, both current and historical, from Washington State agencies. (Other Funds: Library Donation Account Non-appropriated)

	FY 2006	FY 2007	Biennial Total
FTE's	13.3	13.3	13.3
GFS	\$1,124,000	\$1,165,000	\$2,289,000
Other	\$1,000	\$5,000	\$6,000
Total	\$1,125,000	\$1,170,000	\$2,295,000

Agency: 085 - Office of the Secretary of State

Statewide Strategy: Improve decision support for government decision makers

Expected Results

The people of Washington will have permanent access to a comprehensive, centralized collection of government publications in any format.

Number of State publications (print or electronic) in the state depository collection online catalog.				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	290,696		
	4th Qtr	267,500	285,696	18,196
2003-05	8th Qtr	240,745	247,686	6,941
	4th Qtr	0	195,745	195,745
2001-03	8th Qtr	0	147,440	147,440
	4th Qtr	0	105,249	105,249

A012 State Liquor Store Operations

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

The purpose of state liquor stores is the controlled distribution of products sought by qualified customers. Store personnel are trained to identify and deny sale to underage or intoxicated customers. Store managers place weekly orders to replenish store inventory; they also schedule part-time help to meet fluctuating volumes of customers. Supporting functions also include strategic planning, store remodels and maintenance, store site selection, negotiation of leases, and supervision of state liquor stores.

	FY 2006	FY 2007	Biennial Total
FTE's	693.2	693.2	693.2
GFS	\$0	\$0	\$0
Other	\$52,116,000	\$50,996,000	\$103,112,000
Total	\$52,116,000	\$50,996,000	\$103,112,000

Agency: 195 - Liquor Control Board

Statewide Strategy: Provide state financial services and resources

Expected Results

Funding is needed to expand shipping capability to stores. Stores also are in need of funding for additional staffing. From 1996 to 2004, bottle counts increased by 26 percent with no increase in staffing levels. State store sales were \$498 million in Fiscal Year 2004, and with additional funding, sales during the 2005-07 Biennium are expected to grow by 4.8 percent per year, or nearly \$24 million per year. Current tax revenues produced are \$125 million with net profits of \$42 million. Stores manage inventory valued at \$22 million. Over 31 million bottles of liquor and wine are sold annually through the state's 161 stores. During the 2005-07 Biennium, 40 store leases will be renewed. This activity contributes to the revenue increase measure listed with the Contract Liquor Store Operations activity.

Liquor Control Board revenues distributed to state and local governments.				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	\$287,770		
	4th Qtr	\$276,318	\$245,136	\$(31,182)
2003-05	8th Qtr	\$249,934	\$318,657	\$68,723
	4th Qtr	\$236,771	\$293,745	\$56,974
(RCW 66.08.190) Distributed revenues include General Fund-State and revenue to various local governments.				

A013 Statewide Accounting Policies and Reporting

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

The Statewide Accounting Policies and Reporting section develops and maintains state administrative and accounting policies for payroll, travel, federal grants, accounting, and reporting. Policies incorporate federal and state regulations, as well as national accounting standards. The staff consults with and provides training to state agency personnel on the policies. The Statewide Accounting unit also monitors financial data for compliance with the policies and prepares a number of reports including the state's Comprehensive Annual Financial Report, the Audit Resolution Report, and the federally-mandated Single Audit Report. (Data Processing Revolving Account, Auditing Services Revolving Account)

	FY 2006	FY 2007	Biennial Total
FTE's	24.0	24.0	24.0
GFS	\$1,516,000	\$1,545,000	\$3,061,000
Other	\$312,000	\$317,000	\$629,000
Total	\$1,828,000	\$1,862,000	\$3,690,000

Agency: 105 - Office of Financial Management

Statewide Strategy: Provide state financial services and resources

Expected Results

Increase agency compliance with applicable laws and regulations. Produce accurate, timely reports in response to requests for information and legal requirements.

A014 Statewide Economic and Revenue Forecasts, Fiscal Planning, and Research

The Forecasting Division supports statewide fiscal planning and budget and revenue monitoring functions of OFM directly related to the development of the Governor's budget and the management of biennial budgets. The Forecasting Division provides analysis of the impact of major events, social and economic trends, and public policies on the state economy and revenues. It supports OFM's role on the Economic and Revenue Forecast Council and the Expenditure Limit Committee. It statutorily provides official fiscal impact statements for statewide ballot measures. The division provides statewide revenue, expenditure, and expenditure limit information (Six-Year Outlook) to support the preparation of the Governor's budget and the evaluation of biennial budgets in terms of risks and sustainability. The division also provides analysis and recommendations to the Governor for the development of revenue and tax policy.

	FY 2006	FY 2007	Biennial Total
FTE's	7.3	7.3	7.3
GFS	\$758,000	\$664,000	\$1,422,000
Other	\$0	\$25,000	\$25,000
Total	\$758,000	\$689,000	\$1,447,000

Agency: 105 - Office of Financial Management

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

Statewide Strategy: Provide state financial services and resources**Expected Results**

Early identification of fiscal challenges, risks, and opportunities facing the state. Increase in the amount of time available to the Governor and Legislature to address fiscal challenges, resulting in more timely and effective responses. More effective use of scarce resources.

A015 Statewide Policy Development for Governor's Office

The Executive Policy Office performs policy research and analysis for the Governor, and works with agencies and OFM budget staff in the development of proposed legislation and the Governor's budget proposal.

	FY 2006	FY 2007	Biennial Total
FTE's	25.4	25.8	25.6
GFS	\$3,945,000	\$3,654,000	\$7,599,000
Other	\$1,032,000	\$887,000	\$1,919,000
Total	\$4,977,000	\$4,541,000	\$9,518,000

Agency: 105 - Office of Financial Management

Statewide Strategy: Improve decision support for government decision makers

Expected Results

All agency-proposed and enrolled bills are consistent with the Governor's legislative agenda.

A001 Sundry Claims

Sundry Claims represent injury and property loss for which the State of Washington may be responsible, but the injury or loss was not caused by the tortious activities of state employees. These claims include self-defense claims and wildlife damage claims. Appropriation authority is typically requested in supplemental budgets and is linked to individual claims as they become ready for resolution/payment. The Office of Financial Management's Office of Risk Management administers this program.

	FY 2006	FY 2007	Biennial Total
FTE's	0.0	0.0	0.0
GFS	\$55,000	\$0	\$55,000
Other	\$102,000	\$0	\$102,000
Total	\$157,000	\$0	\$157,000

Agency: 707 - Sundry Claims

Statewide Strategy: Provide state financial services and resources

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

A004 Tax Auditing

The department's audit function is carried out in Washington and throughout the country. Auditors are given one of three assignments: permanent in-state locations, permanently assigned out-of-state locations, or short-term out-of-state tours. The auditors review the records of registered businesses for the proper reporting and payment of taxes. Taxes routinely audited include sales and use, business and occupation, and public utility taxes.

	FY 2006	FY 2007	Biennial Total
FTE's	291.5	288.5	290.0
GFS	\$23,953,000	\$24,366,000	\$48,319,000
Other	\$0	\$125,000	\$125,000
Total	\$23,953,000	\$24,491,000	\$48,444,000

Agency: 140 - Department of Revenue
Statewide Strategy: Provide state financial services and resources

Expected Results

The Department's auditing function seeks to provide fair and uniform application of tax laws and promote an optimal level of accurate tax reporting and payment through continuing auditing presence and taxpayer education. The gross dollar value of tax assessments in Fiscal Year 2005 totaled \$212.3 million.

Percentage of active reporting taxpayer accounts contacted through audit enforcement efforts.				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	2.5%		
	4th Qtr	2.5%	2.5%	0%
2003-05	8th Qtr	2.5%	2.5%	0%
	4th Qtr	2.5%	2.8%	0.3%

A005 Tax Policy Research, Analysis, and Interpretation

Tax policy activities involve coordinating interdepartmental services and providing information and guidance to the public, employees, and all levels of government. Specific functions include preparing fiscal notes; analyzing and drafting legislation; reviewing and drafting rule revisions; forecasting non-General Fund revenues; and analyzing proposed changes to tax statutes and tax law changes on small business.

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

	FY 2006	FY 2007	Biennial Total
FTE's	44.7	42.1	43.4
GFS	\$3,997,000	\$4,005,000	\$8,002,000
Other	\$10,000	\$45,000	\$55,000
Total	\$4,007,000	\$4,050,000	\$8,057,000

Agency: 140 - Department of Revenue**Statewide Strategy: Improve decision support for government decision makers****Expected Results**

The Department's objective is to provide accurate, timely, and clear information that encourages informed tax policy decisions. One component is the preparation of accurate and complete fiscal notes. 450 fiscal notes in Fiscal Year 2005, and 328 fiscal notes in Fiscal Year 2006 were delivered to the Office of Financial Management.

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

Annually review agency rules and identify those that require amendment or repeal as a result of legislative change, court action, or business changes.				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	50%		
	7th Qtr	44.2%		
	6th Qtr	38.9%		
	5th Qtr	32%		
	4th Qtr	25%	29.7%	4.7%
	3rd Qtr	19.2%	16%	(3.2)%
	2nd Qtr	13.9%	14%	0.1%
	1st Qtr	7%	13%	6%
2003-05	8th Qtr	25%	23.4%	(1.6)%
	7th Qtr	19.2%	6%	(13.2)%
	6th Qtr	13.9%	1%	(12.9)%
	5th Qtr	7%	1%	(6)%
	4th Qtr	25%	27.6%	2.6%
	3rd Qtr	19.2%	19%	(0.2)%
	2nd Qtr	13.9%	12.7%	(1.2)%
	1st Qtr	7%	6%	(1)%
2001-03	8th Qtr	25%	25.5%	0.5%
	7th Qtr	19.2%	17.4%	(1.8)%
	6th Qtr	13.9%	16.4%	2.5%
	5th Qtr	7%	7.5%	0.5%
	4th Qtr	25%	27.9%	2.9%
	3rd Qtr	19.2%	15.2%	(4)%
	2nd Qtr	13.9%	11.1%	(2.8)%
	1st Qtr	7%	6%	(1)%
471 rules were in existence on July 1, 2005. All rules must be reviewed every four years. Although the initial estimates provided divide the total rules to be reviewed equally across the four year cycle (25% each year), the estimated percent to be reviewed in years 2, 3, and 4 are dependent upon the percent complete in the previous year(s).				

A006 Taxpayer Appeals

The department hears approximately 900 taxpayer appeals each year. When an appeal is concluded the Department issues written determinations, renders formal and informal tax law interpretations, mediates and negotiates settlements of tax disputes, and executes settlement closing agreements when appropriate.

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

	FY 2006	FY 2007	Biennial Total
FTE's	22.2	21.2	21.7
GFS	\$2,103,000	\$2,090,000	\$4,193,000
Other	\$0	\$12,000	\$12,000
Total	\$2,103,000	\$2,102,000	\$4,205,000

Agency: 140 - Department of Revenue
Statewide Strategy: Provide state financial services and resources

Expected Results

The Appeals Division's goal is to timely resolve tax appeals and provide written guidance on Washington state tax laws. In Fiscal Year 2005, 900 appeals were received and 711 cleared. The target goal for Fiscal Year 2006 is to clear 90 percent of the estimated 950 appeals received; this represents 855 appeals.

A014 Tobacco Tax Enforcement

Liquor and tobacco agents enforce state tax laws and applicable federal statutes related to cigarettes and other tobacco products to promote voluntary compliance and increase excise tax collections. Revenue is lost to the state each year due to tax evasion on cigarette and tobacco products. Liquor and tobacco agents are critical in preventing tax evasion tactics.

	FY 2006	FY 2007	Biennial Total
FTE's	20.6	20.6	20.6
GFS	\$1,690,000	\$1,650,000	\$3,340,000
Other	\$62,000	\$63,000	\$125,000
Total	\$1,752,000	\$1,713,000	\$3,465,000

Agency: 195 - Liquor Control Board
Statewide Strategy: Provide state financial services and resources

Expected Results

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

Liquor and Tobacco Enforcement Officers conduct random, unannounced inspections of licensed wholesale and retail businesses in order to encourage voluntary compliance with the tobacco tax laws. (Each officer averages 300 inspections per year.) While these inspections ensure compliance with the tax laws, they also detect and remove products which fail to carry the U.S. Surgeon General's warning, have not successfully complied with requirements of the Master Settlement Agreement, or are either themselves counterfeit or bear counterfeit state tax indicia. The officers educate new licensees and others on the tax requirements or restrictions on sales placed on cigarettes and other tobacco products, which results in the successful collection of taxes and reduced illegal sales. In addition, the officers investigate complaints of non-licensed businesses selling illegal product. Another major function is conducting investigations that result in interdictions of in-bound shipments of untaxed cigarettes. Many of these investigations escalate into complex organized crime cases which require the involvement of federal agencies since products are being moved across state lines or originate at locations beyond the agency's jurisdiction. Major criminal investigations are still underway involving several large trafficking operations. This activity also contributes to the compliance measure listed with the Youth Access to Tobacco activity.

Percentage of licensed businesses in compliance with laws prohibiting tobacco sales to persons under age 18.*				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	94%		
	4th Qtr	94%	90.9%	(3.1)%
	3rd Qtr	0%	95%	95%
	2nd Qtr	0%	91%	91%
2003-05	8th Qtr	92%	93.2%	1.2%
	4th Qtr	92%	89.6%	(2.4)%
2001-03	8th Qtr	92%	89%	(3)%
	4th Qtr	92%	89%	(3)%
(RCW 70.155.080) This estimated percentage is for tested businesses.				

A009 Trust Fund Accounting

DRS administers retirement benefits for state and local government employees. At the end of Fiscal Year 2004, the pension trust funds contained \$44 billion in assets, with employer and member contributions for the year totaling \$644 million, and disbursements exceeding \$2 billion to more than 112,000 retirees each month. This activity contains the costs associated with all phases of accounting for the pension/trust funds, including collection of contributions, withdrawals and monthly pension disbursements, and IRS reporting. Authority for DRS is established by RCW 41.50.

	FY 2006	FY 2007	Biennial Total
FTE's	21.8	20.8	21.3
GFS	\$0	\$0	\$0
Other	\$2,707,000	\$2,906,000	\$5,613,000
Total	\$2,707,000	\$2,906,000	\$5,613,000

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

Agency: 124 - Department of Retirement Systems
Statewide Strategy: Provide state financial services and resources

Expected Results

Provide timely and accurate pension payments to retirees, and accurate reporting to the Internal Revenue Service. Maintain industry standard record keeping for members participating the Public Employees', School Employees' and Teachers Retirement Systems Plan 3's.

Benefits paid annually in dollars (annuitants, withdrawals, Deferred Compensation and Dependent Care).				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	\$2,529		
	4th Qtr	\$2,409	\$2,355	\$(54)
2003-05	8th Qtr	\$2,188	\$2,294	\$106
	4th Qtr	\$2,000	\$2,098	\$98
2001-03	8th Qtr	\$2,250	\$1,968	\$(282)
	4th Qtr	\$1,900	\$1,935	\$35
<i>Dollars are in millions.</i>				

A013 Voice Telephony Services

DIS provides voice telephony services for state and local government. DIS offers a wide range of telecommunications services, including local and long distance telephone service, interactive voice recognition, automated call distribution, conference calling services, directory assistance, SCAN calling card services, customer support, and operator services. Advanced digital switching services in support of state agency video conferencing and the K-20 Network are also provided. (Data Processing Revolving Account-Nonappropriated)

	FY 2006	FY 2007	Biennial Total
FTE's	61.3	60.5	60.9
GFS	\$0	\$0	\$0
Other	\$21,804,000	\$22,097,000	\$43,901,000
Total	\$21,804,000	\$22,097,000	\$43,901,000

Agency: 155 - Department of Information Services
Statewide Strategy: Provide logistical support for government agencies

Expected Results

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

This activity provides voice telephony services to over 500 state and local government organizations, Indian tribes, non-profits, and public organizations. Three output measures currently tracked and reported are long distance usage in minutes per month, conference calls per month, and the total number of conference call participants per month.

PBX Telephone Lines utilized by Customer Agencies				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	27,600		
	7th Qtr	27,400		
	6th Qtr	27,200		
	5th Qtr	27,000		
	4th Qtr	26,950	27,222	272
	3rd Qtr	26,750	27,102	352
	2nd Qtr	26,550	26,486	(64)
	1st Qtr	26,350	26,430	80
2003-05	8th Qtr	25,426	26,341	915
	7th Qtr	25,394	26,304	910
	6th Qtr	25,362	25,965	603
	5th Qtr	25,330	25,616	286
	4th Qtr	25,298	25,551	253
	3rd Qtr	25,257	25,341	84
	2nd Qtr	25,215	25,125	(90)
	1st Qtr	25,173	25,154	(19)
2001-03	8th Qtr	27,400	25,135	(2,265)
	7th Qtr	27,100	25,080	(2,020)
	6th Qtr	26,800	24,960	(1,840)
	5th Qtr	26,500	24,758	(1,742)
	4th Qtr	26,300	24,698	(1,602)
	3rd Qtr	25,500	24,937	(563)
	2nd Qtr	25,000	24,737	(263)
	1st Qtr	24,700	24,287	(413)

A029 Voter Registration and Initiative Services

This activity facilitates the filing and processing of proposed initiatives and referenda, filing of completed petitions, and verification of voter signatures on filed petitions. All qualified initiatives and referenda are certified to the county auditors. All motor-voter and mail-in registration information is processed for delivery to county auditors to ensure the maintenance of complete and accurate voter registration lists.

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

	FY 2006	FY 2007	Biennial Total
FTE's	15.4	15.3	15.4
GFS	\$1,241,000	\$1,218,000	\$2,459,000
Other	\$0	\$6,000	\$6,000
Total	\$1,241,000	\$1,224,000	\$2,465,000

Agency: 085 - Office of the Secretary of State**Statewide Strategy:** Support democratic processes and government accountability**Expected Results**

Percent of counties' voting systems reviewed.				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	100%		
	4th Qtr	100%	50%	(50)%
2003-05	8th Qtr	50%		

Percent of eligible voting age population who are registered to vote.				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	80%		
	4th Qtr	83%	83.77%	0.77%
2003-05	8th Qtr	79%	85.78%	6.78%
	4th Qtr	0%	75%	75%
2001-03	8th Qtr	0%	70.75%	70.75%
	4th Qtr	0%	73.28%	73.28%
Voter turn-out is typically less in odd-year elections.				

A030 Voter Registration Database

Under an activity established during 2003-05 Biennium to meet the requirements of the Help America Vote Act of 2002 (HAVA), the Office of the Secretary of State must build and maintain a coordinated, centralized, uniform state voter registration database with connectivity to the 39 county election offices, Department of Licensing, and Department of Corrections. This database provides a new tool to assure that elections are less open to fraudulent voter registration and improve service to the state's voters. It provides real time connectivity between county offices and the state to ensure that a voter is only registered at one location at a time. Further, it provides a tool to confirm the legitimacy of each new voter registration by cross checking the data with licensing information, social security number information, and a list of those with no right to vote (i.e., convicted felons). (Other Funds: Election Account-Federal)

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

	FY 2006	FY 2007	Biennial Total
FTE's	5.7	7.7	6.7
GFS	\$0	\$0	\$0
Other	\$6,398,000	\$6,014,000	\$12,412,000
Total	\$6,398,000	\$6,014,000	\$12,412,000

Agency: 085 - Office of the Secretary of State

Statewide Strategy: Support democratic processes and government accountability

Expected Results

Average number of voter registration forms processed weekly.				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	1,500		
	4th Qtr	5,500	7,500	2,000
2003-05	8th Qtr	5,000	7,669	2,669
	4th Qtr	0	5,757	5,757
2001-03	8th Qtr	0	4,168	4,168
	4th Qtr	0	3,713	3,713

Number of counties connected to the statewide voter registration database.				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	39		
	4th Qtr	39	39	0
2003-05	8th Qtr	4	4	0

A031 Voters Pamphlet, Voter Outreach, and Legal Advertising

As required by the State Constitution, this activity supplies voters with access to information about elections, candidates, and ballot measures via the voter's pamphlet, an online voter's guide, 24-hour telephone hotline, and legal advertisements. The division provides voting and election information to children, students, and young adults, as well as online access to election results reported in real time by county election offices. Foreign language translation for all voter outreach and voter education services is provided through the Office of the Secretary of State's website.

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

	FY 2006	FY 2007	Biennial Total
FTE's	5.0	5.0	5.0
GFS	\$1,244,000	\$1,317,000	\$2,561,000
Other	\$0	\$2,000	\$2,000
Total	\$1,244,000	\$1,319,000	\$2,563,000

Agency: 085 - Office of the Secretary of State

Statewide Strategy: Support democratic processes and government accountability

Expected Results

Percent of households that receive the voters pamphlet of the total number printed.				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	95%		
	4th Qtr	92%	93%	1%
2003-05	8th Qtr	92%	100%	8%
	4th Qtr	0%	91.54%	91.54%
2001-03	8th Qtr	0%	91.37%	91.37%
	4th Qtr	0%	91.97%	91.97%
<i>The above only measures those pamphlets distributed to households. The remaining pamphlets are distributed to libraries, retirement homes, and county election offices (who forward them to out-of-state absentee voters).</i>				

A010 Workforce Development and Productivity

The Department of Personnel provides comprehensive training, development, and career services to promote skills development and productivity of state employees and managers. These services include a wide range of both classroom and e-learning opportunities. DOP offers expert consultation and assistance in the areas of organizational development, workforce planning, and individual performance management. (Department of Personnel Service-State)

	FY 2006	FY 2007	Biennial Total
FTE's	27.5	26.5	27.0
GFS	\$0	\$0	\$0
Other	\$1,032,000	\$1,039,000	\$2,071,000
Total	\$1,032,000	\$1,039,000	\$2,071,000

Agency: 111 - Department of Personnel

Statewide Strategy: Provide human resources support for government agencies

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

Expected Results

These activities help build a performance-based culture in state government through effective individual performance management, developing and increasing employee competency levels and management leadership skills, and enhancing workforce productivity and job satisfaction.

Number of agencies (and sub-agencies) receiving performance management confirmation				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	15		
	4th Qtr	8		

Number of training hours provided by the Department of Personnel				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	270,000		
	4th Qtr	270,000		

Overall workforce job satisfaction rating.				
Biennium	Period	Target	Actual	Variance
2005-07	8th Qtr	70%		
	4th Qtr	70%		

Appropriation Period: 2005-07 Activity Version: 2E - Agency recast for 06 supplemental

Grand Total

	FY 2006	FY 2007	Biennial Total
FTE's	7,193.4	7,231.1	7,212.3
GFS	\$1,756,005,000	\$1,024,970,000	\$2,780,975,000
Other	\$1,298,989,000	\$1,339,106,000	\$2,638,095,000
Total	\$3,054,994,000	\$2,364,076,000	\$5,419,070,000